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# Mason New Hampshire



## Annual Report of the Town Officers

For the Year Ending December 31  
**2020**

## 2020 Town Report Dedication

This year the 2020 Mason Town Report is dedicated to the hard-working volunteers of Mason's Broadband Committee. Committee members Bill Schongar (Chairman), Mike Judge, Lee Lemoine and Joe Havens worked tirelessly to bring high-speed internet to the residents of the Town of Mason.



*Bill Schongar*

The committee, established in 2019, began their efforts by researching high-speed internet options for Mason. They then identified the percentage of underserved households in Mason to identify Mason as an “unserved” area under the FCC’s Broadband Standards.



*Mike Judge*

After much information gathering, the committee established Mason as an unserved area. That opened the door for Mason to seek taxpayer approval for a special bond under Senate Bill 170. The committee developed an RFP (request for proposals) — a detailed document of the specifics for internet services. The RFP was sent out to numerous internet service providers.



*Lee Lemoine*

During the RFP process, money was made available for internet upgrades through the government Corona Virus Relief Fund for unserved communities in New Hampshire. Mason was one of the towns selected by Governor Sununu to receive a full internet build-out at no cost to the town in large part because of the work of the Broadband Committee in already establishing Mason as an unserved community. The RFP process was stopped, and the committee’s attention turned to developing lines of communication with Consolidated Communications for the town build-out.



*Joe Havens*

The committee scheduled an informational meeting for town residents on November 19 with Consolidated to update everyone on the details of the build-out. The committee has continued to be the conduit for communication between Consolidated and town residents to resolve issues.

Congratulations to Bill, Mike, Lee and Joe for completing the committee’s mission to bring high-speed internet to Mason!

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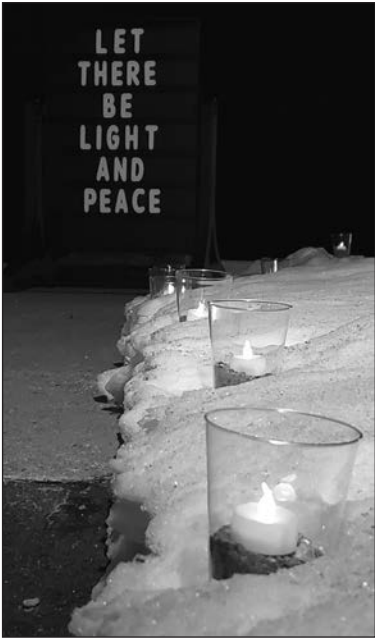


Photo courtesy Dave Morrison

## Selectmen's Report



2020 was a year that will not be soon forgotten. A year of continual challenges around the Covid-19 outbreak. The closing of town buildings, sanitizing rooms/chairs, purchase of personal protective equipment and communicating to our residents and employees how to stay safe. Through it all we survived and see the light at the end of the tunnel with vaccines now being scheduled for New Hampshire residents.

2020 saw the completion of an updated Town Master Plan. This is a document that is required by state law to be updated every five years. The Planning Board, along with NRPC (Nashua Regional Planning Commission), spent many long hours working on the plan as well as creating a resident questionnaire. The report is completed and available on the town's web site. The Sunny Valley Schoolhouse saw a new roof installed, thanks to a \$10,000 grant from the Moose Plate program, and new windows are scheduled to be installed in the first part of 2021 to preserve this old building.

The Greenville Road paving project was completed, as well as an engineering study and permit application for Russell Road, with the culvert installation planned for May 2021.

All town buildings were surveyed as part of a lighting replacement project to help save energy headed up by the Energy Commission. It resulted in all lighting in town buildings being upgraded/replaced to LED low-energy lights.

The town was able to partner with the Piscataquog Land Conservancy through our Conservation Commission to help purchase a large section of land (B-4-2) off Abbott Hill Road, an important piece of land to be preserved.

The personnel policy manual was updated. First responder stipends, as well as Covid-19 related expenses, were able to be reimbursed through the GOFERR fund.

A road surface inventory and analysis was completed by NRPC for Mason at no cost. The Road Surface Management System (RSMS) study will identify weak areas in roads and help the town prioritize which roads to fix and when.

Fire Chief Fred Greenville retired as of 12/31/2020. We wish Fred well and welcome Flip Phalon to the Fire Chief's position.

We would be remiss in not mentioning the passing of our Administrative Assistant, Kathy Wile. Kathy was the backbone of our staff and will be missed.

Once again, the Board of Selectmen would like to thank all those who selflessly gave their time and talents to help us manage the Town of Mason.

Respectfully Submitted,

Louise Lavoie, R. Peter McGinnity, Charles Moser

## Remembrances



This year Mason saw the passing of four people who gave their time and talent to the town.

**Curtis M. Dunn**, long-time Mason Road Agent, died on May 11, 2020 at the age of 84. Although Curt had been retired for a long time, he always maintained an interest in town affairs. Whenever he had the opportunity to corner a current selectmen or road agent, he offered pithy advice based on his long experience. He was full of stories of old Mason and opinions on how things are today, and he could always be counted on to sell tickets to the annual Wolf Rockers Chicken Barbeque.

**William R. Drescher**, Esquire, Town Counsel to Mason for the past nine years, died on December 30, 2020 at the age of 78. Although he was not a Mason resident, Bill was quite familiar with the town. He knew the roads, the back way to Milford, how to get to Parker's and he could find the Mann House at night. Whenever the town asked Bill for an opinion on an issue, we would receive a remarkably lengthy, thorough and helpful response. Bill will be hard to replace, and is a loss not just to Mason but to the many other municipalities he served.

**Anna M. Faiello**, artist and long-time Conservation Commission member, died on November 15, 2020 at the age of 86. Anna will be remembered for her strong community involvement and remarkable personality. Strong and independent, she continued to live at her home on Jackson Road despite suffering from progressive macular degeneration that eventually made it impossible to drive and nearly impossible to read. Despite these challenges, Anna remained a strong and vocal advocate for conservation in Mason to the end.

**Kathleen C. Wile**, familiar to many as the Administrative Assistant to the Selectmen, passed away on January 22, 2021 at the age of 65. Her death is a huge loss to her family and to the Town of Mason. Kathy took on the job of Administrative Assistant without any municipal experience, learning her responsibilities from the ground up. She learned quickly and became a reliable and rock solid administrator. She was our *de facto* personnel manager, keeper and reminder of deadlines, town report editor, steward of the agenda and minute-taker. Kathy was the friendly and knowledgeable voice on the phone and receptionist at the desk. She also served ably on the Board of Supervisors of the Checklist for a number of years.

We remember Curt, Bill, Anna and Kathy for their good citizenship and contributions to the town. Each of them contributed greatly to our community and helped shape the spirit and character of Mason. Their passing is our loss, and each will be missed by many.

## **Town Office Hours & Meetings**

### **Selectmen**

Office Hours: Mann House, 9:00 am – 3:00 pm  
Monday, Tuesday, Wednesday, Thursday  
Meetings: Mann House, 7:30 pm  
Second & Fourth Tuesday of the month  
Telephone: 878-2070 Fax: 878-4892  
Email: [selectmen@masonnh.us](mailto:selectmen@masonnh.us)  
Website: [www.masonnh.us](http://www.masonnh.us)

### **Town Clerk / Tax Collector**

Office Hours: Mann House  
Tuesday 10:00 am – 4:00 pm / 6:00 – 7:30 pm  
Wednesday 10:00 am – 6:00 pm  
Thursday 10:00 am – 4:00 pm  
Last Saturday of the month 10 am – noon  
Email: [townclerk@masonnh.us](mailto:townclerk@masonnh.us)  
Telephone: 878-3768 Fax: 878-4892

### **Planning Board**

Meetings: Mann House, 7:00 pm  
Last Wednesday of the month  
Call NRPC, 417-6570, ext. 6578 for appointment

### **Building Inspector**

Office Hours: Mann House, by appointment only  
Telephone: 878-2070

### **Wilton Recycling Center**

Hours:	Sunday & Monday	Closed
	Tuesday (seniors hours)	6:30 am to 9:00 am
	Tuesday (everyone )	9:00 am to 4:30 pm
	Wednesday	Closed
	Thursday	11:00 am to 8:00 pm
	Friday	8:00 am to 11:00 am
	Saturday	8:00 am to 5:00 pm

## **Elected Town Officers**

### **Moderator 2-year term**

Catherine Schwenk	March 2022
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### **Town Clerk / Tax Collector 3-year term**

Debra A. Morrison	March 2021
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### **Treasurer 3-year term**

Dorothy Mitchell	March 2021
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### **Selectmen 3-year term**

Louise Lavoie, Chair	March 2023
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Charles Moser	March 2021
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Pete McGinnity	March 2022
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### **Supervisors of the Checklist 6-year term**

Dorothy Millbrandt	March 2022
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Darrell Scott	March 2024
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John Suiter	March 2026
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### **Library Trustees 3-year term**

Robin Smith	March 2022
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Elena Kolbenson	March 2023
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Lynn McCann	March 2021
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### **Trustees of Cemeteries 3-year term**

Ken Spacht	March 2022
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Jeannine Phalon	March 2023
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Robert Larochele	March 2021
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### **Trustees of Trust Funds 3-year term**

Patricia Young	March 2022
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Constance Lacasse	March 2021
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Pamela McGinnity	March 2023
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## **Appointed Town Officers**

### **Assistant Moderator**

### **Deputy Town Clerk / Tax Collector**

Suzanne M. Kelly	March 2021
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### **Deputy Treasurer**

Mary Bardsley	March 2021
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### **Planning Board**

Dane Rota, Chairman	March 2022
Dorothy Millbrandt, Vice Chair	March 2021
Scott MacGarvey, resigned	March 2021
Kathleen Batchellor, Alternate	March 2022
John Suiter, Alternate	March 2023
Charles Moser, Ex-officio	March 2021

### **Commissioners**

### **Nashua Regional Planning Commission**

Charles Moser	March 2021
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### **Board of Adjustment**

William Fritz, Chairman	March 2022
Robert Bergeron	March 2022
Gatone Daniello, resigned	March 2023
Philip Garside	March 2021
Constance Lacasse, Alternate & Clerk	March 2021
Mary Pierce, Alternate	March 2021
Landon Smith, Alternate	March 2023

### **Historic District Commission**

Board of Selectmen

### **Conservation Commission**

Robert Larochelle	March 2021
Ann Moser	March 2022

### **Conservation Commission (cont.)**

Barbara DeVore	March 2022
Robert Dillberger	March 2023
Anna Faiello	March 2023
Elizabeth Fletcher	March 2023
Lundy Lewis	March 2021
Charles Andersen	March 2022
Rosanna Nadeau, Alternate	March 2021
Matthew Robinson-Liu, Alternate	March 2021
Robert Doyle, Alternate	
Charles Lanni, Alternate	

### **Forestry Committee**

Harry Spear	March 2023
Robert Bergeron	March 2021
Matthew LeClair	March 2021
Bernie O'Grady	March 2022
William Downs, Town Forester	

### **Recreation Committee**

Wallace Brown	March 2023
Jeannine Phalon	March 2023

### **Ballot Clerks**

Garth Fletcher	March 2023
Sandra LeClair	March 2021
Eric Millbrandt	March 2021

### **Police Officers**

Kevin Maxwell	Police Chief
Ryan Gallagher	2nd Patrol Officer
John Dube	Part-time Police Officer
Mark Hager	Part-time Police Officer
Richard Fortin	Part-time Police Officer
Michael Needham	Part-time Police Officer
Marc Prescott	Part-time Police Officer
Sherri Devlin	Administrative Assistant

### **Energy Commission**

Kathleen Chapman	March 2022
Garth Fletcher	March 2022
Liz Fletcher	March 2021
David Morrison	March 2023
Michelle Scott	March 2023
Michele Siegmann	March 2021
Joseph Harney, Alternate	March 2023
Michael McGuire, Alternate	March 2021
Darrell Scott, Alternate	March 2023
Curt Spacht, Alternate	March 2023
Douglas Whitbeck, Alternate, resigned	March 2020

### **Broadband Committee**

Joseph Havens, resigned	March 2021
James Michael Judge	March 2021
Lee Lemoine	March 2021
William Schongar	March 2021

### **Town Hall Restoration Committee**

Barbara DeVore	March 2022
James Dore	March 2022
Robert Doyle	March 2022
Constance Lacasse	March 2021
Pamela McGinnity	March 2021
Kenneth Rafter	March 2023
R. Peter McGinnity, Ex-officio	March 2022

### **Emergency Services**

Philip Phalon	Fire Chief / Warden
Kenneth Spacht	Fire Captain / Emergency Medical Technician
Jeff Partridge	EMS Captain / Emergency Medical Technician
Eric Rantamaki	1st Fire Lieutenant
Michael Knowles	2nd Fire Lieutenant
Kirk Smith	2nd Fire Lieutenant
Anne Richards	Firefighter
Christopher Greenwood	Firefighter
Michael Daly	Firefighter

### Emergency Services (cont.)

Paul Alton	Firefighter / Emergency Medical Responder
Dean Lambert	Firefighter
Bryan Herrin	Firefighter
Lee Lemoine	Firefighter
Melissa Duggan	Firefighter
Dana Ryll	Firefighter
Beau Landry	Firefighter
Briannah Phalon	Firefighter
Zachary Partridge	Firefighter
John Ray	Firefighter
Ashley-Michael Brampton	Emergency Medical Technician
Kathy Chapman	Emergency Medical Technician
Rob Ziemieki	Emergency Medical Technician
Heidi Delorme	Emergency Medical Responder / Fire Admin.



David Morrison	Road Agent
Jacob Olson	Building Inspector
Robert Bergeron	Assistant Building Inspector
Lynn McCann	Health Officer
Robert Bergeron	Deputy Health Officer
Wallace Brown	Cemetery Sexton
David Baker	Emergency Director
William Downs	Town Forester

## **2021 Mason Town Warrant**

### **The State of New Hampshire**

To the inhabitants of the Town of Mason, in the County of Hillsborough, in said State, qualified to vote in Town affairs:

You are hereby notified to come to the polling place at the Mason Elementary School, 13 Darling Hill Road, at 11:00 AM on Tuesday, March 9th, 2021, for the election of Town officers pursuant to Article 1 of this Warrant. To choose the following Town offices:

Selectman	3 years
Library Trustee	3 years
Town Clerk/Tax Collector	3 years
Treasurer	3 years
Trustee of Cemeteries	3 years
Trustee of Trust Funds	3 years

The polls will be open continuously from 11:00 AM until 7:00 PM when they shall close. You are hereby notified also to meet at Mason Elementary School, 13 Darling Hill Road, at 9:00 AM on Saturday, the 13th day of March, 21021, to act upon remaining articles of this Warrant.

**Article 1:** To choose all necessary Town Officers for the ensuing terms.

**Article 2:** To see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

**Article 3:** To see if the Town will vote to raise and appropriate the sum of Two Million, One Hundred Sixty Thousand, Eight Hundred Forty-Nine dollars (\$2,160,849) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.) (Recommended by the Selectmen.)

**Article 4:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of repair and maintenance of the Town's paved roads, or take any other action relative thereto. (Majority vote required.) (Recommended by the Selectmen.)

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Highway Department

Equipment Reserve Fund previously established. (Majority vote required.) (Recommended by the Selectmen.)

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Fire Department Vehicle Capital Reserve Fund previously established. (Majority vote required.) (Recommended by the Selectmen.)

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Fifty Four Thousand Dollars (\$54,000) for the purpose of purchasing and equipping a new police cruiser with funding as follows: Twenty-Five Thousand Dollars (\$25,000) to come from the Police Revolving Fund, Fourteen Thousand Dollars (\$14,000) to come from the Police Cruiser Capital Reserve Fund and the balance of Fifteen Thousand Dollars (\$15,000) to come from the trade in of currently owned police cruiser, or take any other action relative thereto. (Majority vote required.) (Recommended by the Selectmen.)

**Article 8:** To see if the Town will vote to raise and appropriate the sum of Eight Thousand, Four Hundred, Forty-Two Dollars (\$8,442) for the purpose of purchasing upgrades to the Police Department's communication system. (Majority vote required.) (Recommended by the Selectmen.)

**Article 9:** To see if the town will vote to raise and appropriate the sum of One Thousand, Five Hundred Dollars (\$1,500) for the purpose of maintenance on the rail trail, and further to authorize withdrawal of said sum from the Forestry Maintenance fund. (Majority vote required.) (Recommended by the Selectmen.)

**Article 10:** To see if the Town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without political party influence.

Additionally, these voters ask the town of Mason, NH to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest and to minimize multi-seat districts.

The record of the vote approving this article shall be transmitted by written notice from the Selectmen to Mason's state legislators, informing them of the demands from their constituents within 30 days of the vote. By petition.



*The boat raised by Drew Hodges last summer from Pratt Pond as part of a Boy Scout project.  
First snow on the gazebo.*



# Town of Mason Proposed 2021 Budget

REVENUE	Actual Jan 1 - Dec 31, 2020	2020 Budget	2021 Proposed Budget	% Change 2020-2021	Notes
<b>TAX REVENUE</b>					
3110 · Property Taxes	4,253,795.55	0.00	0.00		
3120 · Land Use Change Taxes	40.00	0.00	0.00		
3121 · LUTC Tax Due to Conservation Co	0.00	0.00	0.00		
3185 · Yield Tax	18,298.99	8,000.00	10,000.00		
3187 · Excavation Tax	0.00	0.00	0.00		
3189 · Other Taxes	0.00	0.00	0.00		
3190 · Interest & Penalties on Taxes					
3190-01 · Costs on Taxes	0.00	0.00	0.00		
3190 · Interest & Penalties on Taxes - Other	22,071.47	15,000.00	16,000.00		
<b>Total 3190 · Interest &amp; Penalties on Taxes</b>	<b>22,071.47</b>	<b>15,000.00</b>	<b>16,000.00</b>		
<b>Tax Revenue Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>Total Tax Revenue</b>	<b>4,294,206.01</b>	<b>23,000.00</b>	<b>26,000.00</b>		
<b>LICENSES, PERMITS and FEES</b>					
3220 · Motor Vehicle Permit Fees	326,534.08	290,000.00	295,000.00		
3222 · M.V Fees-Boat Fees	0.00	0.00	0.00		
3223 · M.V. Titles	694.00	0.00	0.00		
3224 · M.V. M/A Stickers	7,572.00	0.00	0.00		
3226 · M.V. Mail In Registrations	1,114.00	0.00	0.00		
3230 · Building Permits	4,352.00	500.00	1,000.00		
3231 · Oil Burner/Electrical Permits	1,640.00	500.00	600.00		
3290 · Dog Licenses					
3290-01 · Dog Licenses-Mail	237.00	110.00	100.00		
3290-02 · Dog Licenses-Civil Penalties	0.00	455.00	0.00		
3290-03 · Dog Licenses-Late fees	148.50	110.00	110.00		
3290-04 · Dog Licenses-State Decal	864.50	910.00	800.00		
3290 · Dog Licenses - Other	1,912.50	2,015.00	2,000.00		
<b>Total 3290 · Dog Licenses</b>	<b>3,162.50</b>	<b>3,600.00</b>	<b>3,010.00</b>		



	Actual Jan 1 - Dec 31, 2020	2020 Budget	2021 Proposed Budget	% Change 2020-2021	Notes
3291 - Vitals	1,105.00	1,000.00	1,000.00		
3311 - Federal Govt Revenue	0.00	0.00	0.00		
3312 - Federal Govt-FEMA	0.00	0.00	0.00		
Licenses, Permits, Fees and Other	0.00	0.00	0.00		
Total Licenses, Permits and Fees	346,173.58	295,600.00	300,610.00		
STATE SOURCES					
3351 - Shared Revenue	0.00	0.00	0.00		
3352 - Meals & Room Tax Distribution	72,260.67	64,000.00	64,000.00		
3353 - Highway Block Grant	76,816.21	69,000.00	70,000.00		
3356 - State & Federal Forest Land Rbm	288.23	280.00	280.00		
3359 - Other State Revenues					
3359-05 - CRF 1st Responder Stipend	23,200.08	0.00	0.00		
3359-01 - State Revenues-OHRV Grant	0.00	0.00	0.00		
3359-02 - Other PD Grants	858.75	0.00	0.00		
3359-03 - NH Arts & Crafts Council Grant	0.00	0.00	0.00		
3359-04 - School House Grant	10,000.00	0.00	0.00		
3359 - Other State Revenues - Other	43,020.53	0.00	0.00		
Total 3359 - Other State Revenues	77,079.36	0.00	0.00		
State Sources-Other	0.00	0.00	0.00		
Total State Sources	226,444.47	133,280.00	134,280.00		
CHARGES FOR SERVICES					
3401 - Police & Fire Dept Revenue					
3401-01 - Fees-Fire Reports	0.00	0.00	0.00		
3401-02 - Fees-Police Reports	228.00	0.00	0.00		
3401-03 - Fees-Pistol Permits	270.00	0.00	0.00		
3401-04 - Police Detail Payments	0.00	0.00	0.00		
3401-05 - OHRV Fines	0.00	0.00	0.00		
3401-06 - Court Fines	2,325.00	0.00	0.00		
3401 - Police & Fire Dept Revenue - Other	0.00	500.00	500.00		
Total 3401 - Police & Fire Dept Revenue	2,823.00	500.00	500.00		

	3402 · Fees-BOA			0.00	400.00	0.00	0.00
	3403 · Fees-Planning Board			1,087.50	400.00	400.00	400.00
	3404 · Fees-Returned Checks			30.00	0.00	0.00	0.00
	Charges for Services-Other			0.00	0.00	0.00	0.00
	Total Charges for Services			3,940.50	1,300.00	900.00	
	MISCELLANEOUS REVENUE						
	3501 · Sale of Municipal Property			1,000.00	0.00	0.00	0.00
	3502 · Interest Income			82.03	250.00	80.00	
	3503 · Donations						
	3503-01 · Donations-Town Hall			0.00	0.00	0.00	
	3503-02 · Police Donations			0.00	0.00	0.00	0.00
	3503-03 · Fire Dept Donations			0.00	0.00	0.00	0.00
	3503 · Donations - Other				0.00	0.00	0.00
	Total 3503 · Donations			0.00	0.00	0.00	
	3504 · Insurance Settlement			1,735.28	0.00	0.00	0.00
	3505 · WC & Health Ins Premium Holiday			9,979.36	0.00	0.00	
	3506 · Other Income			2,554.33	1,000.00	1,000.00	
	Miscellaneous Revenue-Other			0.00	0.00	0.00	
	Total Miscellaneous Revenue			15,351.00	1,250.00	1,080.00	
	3934 · Proceeds from LT Bonds, Notes			0.00	0.00	0.00	
	INTERFUND OPERATING TRSFRS IN						
	3912 · From Special Revenue Funds			0.00	0.00	0.00	
	3913 · From Capital Projects Funds						
	3913 · From Capital Projects Funds - Other			0.00	0.00	0.00	
	Total 3913 · From Capital Projects Funds			0.00	0.00	0.00	
	3915 · From Capital Reserve Funds			0.00	0.00	0.00	
	3916 · From Trust and Fiduciary Funds			28,500.00	0.00	0.00	
	3917 · From Conservation Funds			0.00	0.00	0.00	
	Interfund Operating Transfers In-Other			0.00	0.00	0.00	
	Total Interfund Operating Transfers In			28,500.00	0.00	0.00	
	REVENUE - Other			0.00	0.00	0.00	
	TOTAL REVENUE			4,914,615.56	454,430.00	462,870.00	

		Actual	2020	2021	% Change	Notes
		Jan 1 - Dec 31, 2020	Budget	Proposed Budget	2020-2021	
EXPENDITURES						
EXECUTIVE						
	4130-01 · Selectboard	2,925.00	2,925.00	2,925.00		
	4130-02 · Selectboard Payroll Taxes	223.68	224.00	168.00		
	EXECUTIVE - Other	0.00	0.00	0.00		
	Total Executive	3,148.68	3,149.00	3,093.00	-1.8%	
ELECTIONS						
	4140-01 · Moderator	1,000.00	1,000.00	400.00	-60.0%	
	4140-02 · Assistant Moderator	0.00	200.00	100.00	-50.0%	
	4140-03 · Supervisors of the Check List	1,530.00	1,530.00	1,530.00	0.0%	
	4140-04 · Ballot Clerks & Supervisors	531.00	1,394.00	350.00	-74.9%	
	4140-05 · Election Advertising	123.00	250.00	200.00	-20.0%	
	4140-06 · Election Setup & Takedown	499.70	500.00	200.00	-60.0%	
	4140-07 · Moderator Workshops/Mileage	110.00	250.00	250.00	0.0%	
	4140-08 · Election Supplies	192.50	150.00	150.00	0.0%	
	4140-09 · Election IT Support	0.00	0.00	0.00	0.0%	
	Elections Other	0.00	0.00	0.00	0.0%	
	Total Elections	3,986.20	5,274.00	3,180.00	-39.7%	
REGISTRATION & VITAL STATISTICS						
	4141-01 · Town Clerk/Tax Collector	39,194.00	39,223.00	40,400.00	3.0%	
	4141-02 · Deputy TC/Tax Collector	1,248.75	2,870.16	2,870.16	0.0%	
	4141-03 · TC/TX Payroll Taxes	3,096.45	3,220.13	3,310.17	2.8%	
	4141-04 · TC/TX Workers' Comp	154.00	154.00	139.00	-9.7%	
	4141-06 · Association Dues	20.00	60.00	60.00	0.0%	
	4141-07 · State Dog Fees	1,193.75	1,000.00	1,000.00	0.0%	
	4141-08 · Conferences	0.00	1,623.00	1,623.00	0.0%	
	4141-09 · Certification/Training	0.00	435.00	435.00	0.0%	
	4141-10 · Mileage	426.06	1,028.00	1,028.00	0.0%	
	4141-11 · Office Supplies	1,607.10	2,000.00	2,000.00	0.0%	
	4141-12 · Postage	2,332.05	2,200.00	2,200.00	0.0%	
	4141-13 · Software Maint/Updates	4,906.00	4,906.00	5,038.00	2.7%	

	4141-14 - Telephone	532.82	1,200.00	550.00	-54.2%
	4141-15 - Tax Registry Fees	809.65	600.00	600.00	0.0%
	4141-16 - Tax Lien/Deed Notice Fees	611.70	1,200.00	1,200.00	0.0%
	4141-17 - Equipment Replacement	0.00	500.00	0.00	-100.0%
	Registration & Vital Statistics-Other	0.00	0.00	0.00	
	Total Registration & Vital Statistics	56,132.33	62,219.29	62,453.33	0.4%
	FINANCIAL ADMINISTRATION				
	4150-01 - Treasurer	750.00	750.00	750.00	0.0%
	4150-02 - Deputy Treasurer	300.00	300.00	300.00	0.0%
	4150-03 - Auditors	10,800.00	10,800.00	10,800.00	0.0%
	4150-04 - Administrative Asat Wages	41,954.88	41,403.00	42,645.00	3.0%
	4150-05 - Payroll Taxes	3,261.38	3,247.65	3,262.34	0.5%
	4150-06 - Workers' Comp	154.00	154.00	139.00	-9.7%
	4150-07 - Advertising	61.50	500.00	200.00	-60.0%
	4150-08 - Bank Service Charges	0.00	35.00	10.00	-71.4%
	4150-09 - Conferences/Workshops	195.00	150.00	50.00	-66.7%
	4150-10 - Contracted Accounting Services	22,500.00	22,500.00	23,000.00	2.2%
	4150-11 - Mileage	683.10	850.00	850.00	0.0%
	4150-12 - Miscellaneous	0.00	0.00	0.00	0.0%
	4150-13 - Office Supplies	1,550.39	1,250.00	1,400.00	12.0%
	4150-14 - Payroll Services	5,871.68	6,000.00	6,000.00	0.0%
	4150-15 - Postage	620.96	770.00	770.00	0.0%
	4150-16 - Registry Fees	0.00	20.00	20.00	0.0%
	4150-17 - Repairs & Maint-Equipment	480.60	550.00	600.00	9.1%
	4150-18 - Software Maint/Updates	2,032.88	2,130.00	3,107.00	45.9%
	4150-19 - Telephone	1,123.12	850.00	880.00	3.5%
	4150-20 - Town Office Equipment	0.00	200.00	100.00	-50.0%
	4150-21 - Town Reports	528.11	700.00	1,100.00	57.1%
	4150-22 - Town Website	230.40	100.00	3,000.00	2900.0%
	4150-23 - Retirement Expense	2,036.87	2,015.00	2,101.00	4.3%
	Financial Administration-Other	0.00	0.00	0.00	0.0%
	Total Financial Administration	95,134.87	95,274.65	101,084.34	6.1%

REVALUATION OF PROPERTY								
	4152-01 - Assessing		14,076.37	13,985.00		16,250.00	16.2%	
	4152-02 - Tax Map Update		0.00	700.00		700.00	0.0%	
	4152-03 - Assessing Cyclical Update		0.00	0.00		30,500.00	0.0%	5 Year
	Revaluation of Property-Other		0.00	0.00		0.00	0.0%	
	Total Revaluation of Property		14,076.37	14,685.00		47,450.00	223.1%	
LEGAL EXPENSES								
	4153-01 - Legal Expenses		7,334.75	12,500.00		12,500.00	0.0%	
	Legal Expenses-Other		0.00	0.00		0.00	0.0%	
	Total Legal Expenses		7,334.75	12,500.00		12,500.00	0.0%	
PERSONNEL ADMINISTRATION								
	4155-07 - Payroll Tax Exp-FFCRA Credit		-875.00	0.00		0.00	0.0%	
	4155-06 - Covid-19 Related Gross Wages		862.50	0.00		0.00	0.0%	
	4155-01 - Employer Payroll Taxes		0.00	0.00		0.00	0.0%	
	4155-02 - Health & Dental Insurance		212,658.48	222,038.00		232,847.00	4.9%	
	4155-03 - Life & Short Term Disab Ins		1,872.81	1,855.00		2,032.00	9.5%	
	4155-04 - Unemployment Taxes		0.00	500.00		800.00	60.0%	
	4155-05 - Workers' Comp Premium Holiday		0.00	-535.00		0.00	-100.0%	
	Personnel Administration-Other		0.00	0.00		0.00	0.0%	
	Total Personnel Administration		214,518.79	223,858.00		235,679.00	5.3%	
PLANNING BOARD								
	4191-01 - Advertising		281.90	450.00		50.00	-88.9%	
	4191-02 - Training		70.00	700.00		700.00	0.0%	
	4191-03 - Supplies		75.75	200.00		200.00	0.0%	
	4191-04 - Postage		0.00	30.00		30.00	0.0%	
	4191-05 - NRPC Assistance		4,889.94	6,000.00		5,040.00	-16.0%	
	4191-06 - Master Plan/Capital Improv. Plan		6,000.00	6,000.00		3,500.00	-41.7%	
	4191-11 - NRPC Reimbursable Assistance		561.35	1.00		1.00	0.0%	
	Planning Board-Other		0.00	0.00		0.00	0.0%	
	Total Planning Board		11,878.94	13,381.00		9,521.00	-28.8%	

ZONING BOARD							
	4192-01 · Admin Expense	0.00	780.00	600.00	-23.1%		
	4192-03 · Advertising	0.00	200.00	200.00	0.0%		
	4192-04 · Postage	0.00	100.00	100.00	0.0%		
	4192-05 · Supplies	75.75	100.00	100.00	0.0%		
	4192-06 · Training	0.00	500.00	500.00	0.0%		
	4192-10 · Historic District Expense	0.00	1.00	1.00	0.0%		
	Zoning Board-Other	0.00	0.00	0.00	0.0%		
	Total Zoning Board	75.75	1,681.00	1,501.00	-10.7%		
GOVERNMENT BUILDINGS							
	4194-01 · Contracted Custodial Services	7,825.00	8,100.00	8,100.00	0.0%		
	4194-02 · Maintenance Wages	7,142.13	15,450.00	15,914.00	3.0%		
	4194-03 · Payroll Taxes	541.79	1,181.93	1,217.42	3.0%		
	4194-04 · Workers' Com	969.00	573.00	428.00	-25.3%		
	4194-05 · Repair/Maintenance Supplies	26,103.84	25,000.00	25,000.00	0.0%		
	4194-06 · Town Building Supplies	171.21	300.00	300.00	0.0%		
	4194-07 · Town Buildings Heat	6,098.12	6,000.00	6,000.00	0.0%		
	4194-08 · Town Buildings Electricity	2,669.04	3,150.00	3,000.00	-4.8%		
	4194-09 · Town Vehicle Maintenance	0.00	0.00	1,000.00	0.0%		
	4194-10 · Records Preservation	0.00	2,000.00	2,000.00	0.0%		
	4194-11 · Insurance Settlement Work	0.00	0.00	0.00	0.0%		
	4194-12 · Vehicle Gas	0.00	0.00	500.00	0.0%		
	Government Buildings-Other	0.00	0.00	0.00	0.0%		
	Total Government Buildings	51,520.13	61,754.93	63,459.42	2.8%		
CEMETERIES							
	4195-01 · Maintenance Wages	7,720.45	8,592.00	8,850.00	3.0%		
	4195-02 · Payroll Taxes	594.43	657.29	677.03	3.0%		
	4195-03 · Workers' Comp	569.00	569.00	591.00	3.9%		
	4195-04 · Maintenance Materials/Supplies	536.66	1,565.00	1,565.00	0.0%		
	Cemeteries-Other	0.00	0.00	0.00	0.0%		
	Total Cemeteries	9,420.54	11,383.29	11,683.03	2.6%		

		Actual Jan 1 - Dec 31, 2020	2020 Budget	2021 Proposed Budget	% Change 2020-2021	Notes
	INSURANCE					
	4196-01 - Property-Liability Insurance	28,467.00	28,419.00	29,144.00	2.6%	
	Insurance-Other	0.00	0.00	0.00	0.0%	
	Total Insurance	28,467.00	28,419.00	29,144.00	2.6%	
	ADVERTISING & REG ASSOCIATION					
	4197-01 - NRPC Membership	1,072.00	1,088.00	1,053.00	-3.2%	
	ADVERTISING & REG ASSOCIATION - Other	0.00	1.00	1.00	0.0%	
	Total Advertising & Reg Association	1,072.00	1,089.00	1,054.00	-3.2%	
	OTHER GENERAL GOVERNMENT					
	4199-01 - NH Municipal Membership	1,304.00	1,304.00	1,285.00	-1.5%	
	4199-02 - Abatelements & Refunds/Overlays	43,708.00	40,000.00	28,500.00	-28.8%	
	4199-03 - Technology Support & Equipment	49,986.04	42,217.00	17,980.00	-57.4%	
	Other General Government-Other	0.00	0.00	0.00	0.0%	
	Total Other General Government	95,008.04	83,521.00	47,765.00	-42.8%	
	POLICE DEPT					
	4210-01 - Police Chief Salary	63,213.68	73,792.00	76,006.00	3.0%	
	4210-02 - 1st Patrolman	51,920.00	54,000.00	0.00	-100.0%	
	4210-03 - 2nd Patrolman	49,423.80	50,000.00	51,500.00	3.0%	
	4210-04 - Part-time Wages	32,368.14	30,000.00	105,900.00	253.0%	Rec'd \$2325 Quarry Parking
	4210-05 - Overtime Wages	3,788.34	6,500.00	3,000.00	-53.8%	tickets
	4210-41 - Holiday Wages	1,354.40	2,000.00	0.00	-100.0%	
	4210-06 - Prosecutor	7,499.96	7,500.00	7,500.00	0.0%	
	4210-07 - Detail Expenses	0.00	1.00	1.00	0.0%	
	4210-08 - On Call	0.00	1.00	1.00	0.0%	
	4210-09 - Admin Wages	20,645.50	19,600.00	20,188.00	3.0%	
	4210-10 - Payroll Taxes	10,179.42	8,560.00	12,111.82	41.5%	
	4210-11 - Workers' Comp	7,839.00	7,839.00	7,495.00	-4.4%	
	4210-12 - Retirement	37,670.20	45,855.32	40,000.40	-12.8%	
	4210-13 - OHRV Detail	0.00	1.00	1.00	0.0%	
	4210-14 - Conventions & Dues	630.19	600.00	600.00	0.0%	
	4210-15 - Office Expenses	3,515.57	2,500.00	2,500.00	0.0%	
	4210-16 - Uniforms	5,898.85	5,000.00	5,000.00	0.0%	
	4210-17 - Equipment & Maintenance	6,837.71	5,500.00	5,500.00	0.0%	Rec'd \$859 Grant bulletproof

		Actual	2020	2021	% Change	Notes
		Jan 1 - Dec 31, 2020	Budget	Proposed Budget	2020-2021	
	4210-18 · Training	2,786.63	4,000.00	4,000.00	0.0%	vests
	4210-19 · Cruiser Maintenance	12,222.25	5,500.00	6,000.00	9.1%	
	4210-20 · Cruiser Fuel	8,472.47	7,000.00	8,500.00	21.4%	
	4210-29 · Telephone & Internet	5,745.55	6,300.00	6,000.00	-4.8%	
	4210-30 · Heat	1,331.97	1,700.00	1,300.00	-23.5%	
	4210-31 · Electricity	1,674.24	1,900.00	1,700.00	-10.5%	
	4210-33 · Technology Expense	1,633.50	1,560.00	1,650.00	5.8%	
	4210-37 · Child Advocacy Center Dues	500.00	500.00	500.00	0.0%	
	4210-40 · DUI/Traffic Enf Grant Work	0.00	1.00	1.00	0.0%	
	Police Dept-Other	0.00	0.00	0.00	0.0%	
	Total Police Department	337,151.37	347,710.32	366,955.22	5.5%	
	AMBULANCE					
	4215-01 · Ambulance	77,682.00	77,682.00	71,536.00	-7.9%	
	Ambulance-Other	0.00	0.00	0.00	0.0%	
	Total Ambulance	77,682.00	77,682.00	71,536.00	-7.9%	
	FIRE DEPT					
	4220-01 · Fire Chief Stipend	9,000.00	9,000.00	10,000.00	11.1%	
	4220-04 · Assistant Fire Chief	0.00	0.00	48,000.00	0.0%	
	4220-02 · Stipends-Volunteers	27,985.00	34,800.00	34,800.00	0.0%	
	4220-03 · Administrative Assistant	2,000.00	2,000.00	2,000.00	0.0%	
	4220-05 · Payroll Taxes	783.58	841.50	849.00	0.9%	
	4220-06 · Workers' Comp	4,428.00	4,428.00	5,352.00	20.9%	
	4220-07 · Retirement	0.00	0.00	15,139.00	0.0%	
	4220-08 · Officer's Expenses	1,533.38	1,500.00	1,800.00	20.0%	
	4220-09 · Expendables	1,542.62	1,200.00	1,200.00	0.0%	
	4220-10 · Hep. B Vaccine	0.00	500.00	500.00	0.0%	
	4220-11 · FD Physicals	0.00	1,000.00	1,000.00	0.0%	
	4220-12 · Training	1,694.25	3,500.00	3,500.00	0.0%	
	4220-13 · Air Bottles	2,832.30	2,600.00	2,600.00	0.0%	
	4220-20 · EMS Supplies	2,198.75	2,000.00	3,500.00	75.0%	



	Actual Jan 1 - Dec 31, 2020	2020 Budget	2021 Proposed Budget	% Change 2020-2021	Notes
4220-21 · EMS Training	20.00	2,000.00	2,500.00	25.0%	
4220-30 · Turnout Gear	7,695.44	6,000.00	6,500.00	8.3%	
4220-31 · Electricity	2,191.34	2,000.00	2,000.00	0.0%	
4220-32 · Heat	1,712.31	2,000.00	2,000.00	0.0%	
4220-33 · Telephone & Internet	2,123.33	2,000.00	2,500.00	25.0%	
4220-40 · Radio Repair	0.00	500.00	500.00	0.0%	
4220-41 · Code Books	175.00	400.00	400.00	0.0%	
4220-42 · Vehicle Maintenance	8,440.24	8,000.00	9,000.00	12.5%	
4220-43 · Fuel	158.31	400.00	400.00	0.0%	
4220-44 · Equipment Maintenance	14,173.33	8,000.00	8,000.00	0.0%	
4220-50 · Waterhole Maintenance	0.00	1.00	2,000.00	199900.0%	
Fire Dept-Other	0.00	0.00	0.00	0.0%	
Total Fire Department	90,687.18	94,670.50	166,040.00	75.4%	
BUILDING INSPECTION					
4240-01 · Inspection Wages	2,828.17	7,500.00	7,500.00	0.0%	
4240-02 · Payroll Taxes	216.37	573.75	573.75	0.0%	
4240-03 · Workers' Comp	0.00	234.00	273.00	16.7%	
4240-04 · Mileage	0.00	1.00	1.00	0.0%	
4240-06 · Expenses	869.43	700.00	700.00	0.0%	
4240-07 · Admin	0.00	0.00	0.00	0.0%	
Building Inspection-Other	0.00	0.00	0.00	0.0%	
Total Building Inspection	3,913.97	9,008.75	9,047.75	0.4%	
EMERGENCY MANAGEMENT					
4290-03 · COVID-19 Expenses	6,661.33	0.00	0.00	0.0%	
4290-01 · Emergency Mgmt	476.98	3,000.00	3,000.00	0.0%	
4290-02 · CRF 1st Responder Stipends	22,643.05	0.00	0.00	0.0%	
Emergency Management-Other	0.00	0.00	0.00	0.0%	
Total Emergency Management	29,781.36	3,000.00	3,000.00	0.0%	
COMMUNICATIONS					
4299-01 · Communications-Dispatch	35,000.00	35,000.00	36,050.00	3.0%	
4299-02 · Communications-Maintenance	3,830.00	4,000.00	4,000.00	0.0%	
4299-03 · Communications-Utilities	1,144.36	1,700.00	1,700.00	0.0%	
Communications-Other	0.00	0.00	0.00	0.0%	
Total Communications	39,974.36	40,700.00	41,750.00	2.6%	

HIGHWAYS							
	4311-01 - Road Agent Salary	57,332.10	57,332.00	57,332.00	59,052.00	3.0%	
	4311-02 - Road Maintainers	108,618.89	124,002.00	124,002.00	127,722.00	3.0%	
	4311-05 - Part-time Wages	39,317.92	40,000.00	40,000.00	40,000.00	0.0%	
	4311-06 - Overtime Wages	9,049.00	12,000.00	12,000.00	12,000.00	0.0%	
	4311-07 - Payroll Taxes	17,245.35	17,850.05	17,850.05	18,266.21	2.3%	
	4311-08 - Workers' Comp	12,662.00	12,662.00	12,662.00	11,385.00	-10.1%	
	4311-09 - Retirement	7,359.87	6,950.00	6,950.00	8,260.00	18.8%	
	4311-11 - Drug & Alcohol Testing	1,236.00	1,200.00	1,200.00	1,200.00	0.0%	
	4311-12 - Consulting Engineer	0.00	1,500.00	1,500.00	1,500.00	0.0%	
	4311-13 - Paved Road Restoration	57,731.70	130,000.00	130,000.00	130,000.00	0.0%	
	4311-14 - Patch	4,530.44	6,000.00	6,000.00	6,000.00	0.0%	
	4311-15 - Culverts	10,096.11	7,400.00	7,400.00	6,400.00	-13.5%	
	4311-16 - Calcium Chloride	16,945.07	17,000.00	17,000.00	17,000.00	0.0%	
	4311-17 - Signs	1,427.08	1,450.00	1,450.00	1,450.00	0.0%	
	4311-18 - Hired Plows	4,425.00	15,000.00	15,000.00	15,000.00	0.0%	
	4311-19 - Salt	10,402.13	20,000.00	20,000.00	15,000.00	-25.0%	
	4311-24 - Hired Equipment	1,850.00	2,750.00	2,750.00	2,750.00	0.0%	
	4311-27 - Tree Work	0.00	500.00	500.00	500.00	0.0%	
	4311-28 - Guard Rails	0.00	1.00	1.00	1.00	0.0%	
	4311-29 - Hired Sweeper	0.00	2,500.00	2,500.00	2,500.00	0.0%	
	4311-32 - Aggregate	19,927.32	20,000.00	20,000.00	20,000.00	0.0%	
	4311-34 - Security Monitoring	432.00	300.00	300.00	432.00	44.0%	
	4312-02 - Electricity	3,063.30	3,000.00	3,000.00	3,000.00	0.0%	
	4312-03 - Telephone	2,134.02	2,000.00	2,000.00	2,000.00	0.0%	
	4312-04 - Due & Education	155.00	800.00	800.00	800.00	0.0%	
	4312-05 - Equipment Maintenance	75,032.76	68,000.00	68,000.00	68,000.00	0.0%	
	4312-06 - Edges for Plowing	4,394.84	5,000.00	5,000.00	5,000.00	0.0%	
	4312-07 - Tires	5,912.72	5,000.00	5,000.00	6,000.00	20.0%	
	4312-08 - Chains	1,964.75	2,500.00	2,500.00	2,000.00	-20.0%	
	4312-09 - Chainsaw Repairs	220.31	300.00	300.00	300.00	0.0%	
	4312-10 - Radios	501.20	400.00	400.00	400.00	0.0%	
	4312-11 - Welding Equipment	1,181.62	800.00	800.00	800.00	0.0%	

		4312-12 - Safety Equipment	5,885.90	5,000.00	5,000.00	0.0%
		4312-13 - Tools	1,623.07	750.00	1,000.00	33.3%
		4312-14 - Vehicle Fuel	23,518.90	35,000.00	30,000.00	-14.3%
		4312-16 - Highway Vehicle & Equipment	4,085.88	5,000.00	5,000.00	0.0%
		4312-17 - Vehicle Lease	0.00	0.00	38,000.00	0.0%
		4312-19 - Heating Fuel	3,715.44	6,000.00	5,500.00	-8.3%
		4312-22 - Shop Supplies	8,447.15	4,500.00	5,000.00	11.1%
		4312-24 - Office Supplies	0.00	0.00	1,500.00	0.0%
		4312-23 - Erosion Control	250.00	1,500.00	1,500.00	0.0%
		4316 - Street Lighting	1,903.43	1,560.00	1,560.00	0.0%
		Highways-Other	0.00	0.00	0.00	0.0%
		Total Highways	524,578.27	643,507.05	678,778.21	5.5%
		SANITATION				
		4323-01 - Wilton Recycling	79,021.44	79,021.42	84,362.00	6.8%
		Sanitation-Other	0.00	0.00	0.00	0.0%
		Total Sanitation	79,021.44	79,021.42	84,362.00	6.8%
		HEALTH				
		4414-01 - Animal Control	0.00	1.00	1.00	0.0%
		4415-01 - Health Officer	0.00	25.00	25.00	0.0%
		4415-03 - Health Agencies,Visiting Nurse	1,585.00	1,500.00	1,500.00	0.0%
		4415-04 - NH Health Assn Dues	0.00	35.00	35.00	0.0%
		4415-05 - Community Volunteer Transportn	500.00	500.00	500.00	0.0%
		Health-Other	0.00	250.00	250.00	0.0%
		Total Health	2,085.00	2,311.00	2,311.00	0.0%
		WELFARE				
		4445-01 - Welfare Assistance	2,134.42	4,000.00	4,000.00	0.0%
		Welfare-Other	0.00	0.00	0.00	0.0%
		Total Welfare	2,134.42	4,000.00	4,000.00	0.0%
		PARKS & RECREATION				
		4520-01 - Parks Maint Wages	1,734.26	1,545.00	1,591.00	3.0%
		4520-02 - Payroll Taxes	138.34	118.19	121.71	3.0%

	4520-03 - Maintenance Supplies	725.60	600.00	800.00	33.3%	\$1,000 rec'd from Softball
	4520-04 - Electricity	0.00	100.00	100.00	0.0%	League
	4520-05 - Toilet Facilities	0.00	440.00	220.00	-50.0%	
	4520-06 - Workers' Comp	0.00	0.00	135.00	0.0%	
	Parks & Recreation-Other	0.00	0.00	0.00	0.0%	
	Total Parks & Recreation	2,598.20	2,803.19	2,967.71	5.9%	
	TOWN COMMON					
	4521-04 - Town Common Supplies	2,722.16	1,140.00	1,140.00	0.0%	
	4521-03 - Workers' Comp	217.00	217.00	136.00	-37.3%	
	4521-02 - Payroll Taxes	322.79	420.75	433.37	3.0%	
	4521-01 - Common Maintenance Wages	4,174.48	5,500.00	5,665.00	3.0%	
	Town Common-Other	0.00	0.00	0.00	0.0%	
	Total Town Common	7,436.43	7,277.75	7,374.37	1.3%	
	RECREATION ACTIVITIES					
	4523-01 - Recreation Activities	0.00	1.00	1.00	0.0%	
	Recreation Activities-Other	0.00	0.00	0.00	0.0%	
	Total Recreation Activities	0.00	1.00	1.00	0.0%	
	LIBRARY					
	4550-01 - Library Wages	32,267.02	43,082.00	31,720.00	-26.4%	
	4550-02 - Payroll Taxes	2,481.11	3,295.77	2,426.00	-26.4%	
	4550-03 - Workers' Comp	128.00	128.00	111.00	-13.3%	
	4550-04 - Continuing Education	0.00	100.00	100.00	0.0%	
	4550-05 - Mileage	87.40	375.00	100.00	-73.3%	
	4550-06 - Telephone	802.40	1,256.00	800.00	-36.3%	
	4550-07 - Software	554.94	800.00	1,500.00	87.5%	
	4550-08 - Postage	24.55	25.00	25.00	0.0%	
	4550-09 - Supplies	944.63	625.00	1,000.00	60.0%	
	4550-10 - Dues & Fees	986.52	850.00	350.00	-58.8%	
	4550-11 - Programming	592.83	600.00	1,200.00	100.0%	
	4550-12 - Books	4,248.42	3,800.00	4,500.00	18.4%	
	Library-Other	0.00	0.00	0.00	0.0%	
	Total Library	43,117.82	54,936.77	43,832.00	-20.2%	

PATRIOTIC PURPOSES									
	4583 - Patriotic Purposes	484.33	500.00	500.00	500.00	0.0%			
	Patriotic Purposes-Other	0.00	0.00	0.00	0.00	0.0%			
	Total Patriotic Purposes	484.33	500.00	500.00	500.00	0.0%			
CONSERVATION									
	4611-03 - Town Forests	0.00	0.00	0.00	0.00	0.0%			
	4611-02 - Conservation Land Management	1,400.00	1,400.00	1,400.00	1,400.00	0.0%			
	4611-01 - Conservation Comm Expenses	510.26	600.00	600.00	600.00	0.0%			
	Conservation-Other	0.00	0.00	0.00	0.00	0.0%			
	Total Conservation	1,910.26	2,000.00	2,000.00	2,000.00	0.0%			
ENERGY COMMISSION									
	4680-01 - Membership Dues	250.00	250.00	250.00	250.00	0.0%			
	4680-02 - Conferences	0.00	150.00	150.00	150.00	0.0%			
	4680-03 - Community Education	0.00	580.00	580.00	580.00	0.0%			
	Energy Commission-Other	0.00	0.00	0.00	0.00	0.0%			
	Total Energy Commission	250.00	980.00	980.00	980.00	0.0%			
DEBT SERVICE									
	4723 - Interest Tax Anticipation Note	351.82	2,000.00	2,000.00	2,000.00	0.0%			
	4721 - Interest Long Term Bonds & Note	9,084.32	9,084.00	7,547.00	7,547.00	-16.9%			
	4711 - Principal Long Term Bonds/Notes	51,600.00	51,600.00	36,300.00	36,300.00	-29.7%			
	Debt Service-Other	0.00	0.00	0.00	0.00	0.0%			
	Total Debt Service	61,036.14	62,684.00	45,847.00	45,847.00	-26.9%			
	TOTAL OPERATING EXPENDITURES	1,895,616.96	2,050,982.91	2,160,849.38	2,160,849.38	5.4%			
CAPITAL OUTLAY									
	4902-02 - WA-Mach/Equip Police Cruiser	28,500.00	29,000.00	0.00	0.00	-100.0%			
	4902-03 - WA-Mach/Equip-Highway	8,993.00	8,993.00	0.00	0.00	-100.0%			
	4909-03 - WA-Communications Upgrade	0.00	0.00	8,442.00	8,442.00	100.0%			
	4909-02 - WA-HID Road Improvements	61,000.00	61,000.00	50,000.00	50,000.00	-18.0%			
	Capital Outlay-Other	21,970.00	24,490.00	0.00	0.00	-100.0%			
	Total Capital Outlay	120,463.00	123,483.00	58,442.00	58,442.00	-52.7%			

		Actual		2020		2021		% Change	
		Jan 1 - Dec 31, 2020		Budget		Proposed Budget		2020-2021	
	OPERATING TRANSFERS OUT								Notes
	4912-01 - To Special Revenue Fund		0.00		0.00		0.00		0.0%
	4913-10 - To Capital Projects Fund		3,010.00		0.00		0.00		0.0%
	4915-10 - To Cap Res-WA Fire Engine		25,000.00		25,000.00		25,000.00		0.0%
	4915-20 - To Cap Res-WA HD Equipment		30,000.00		30,000.00		30,000.00		0.0%
	4915-30 - To Cap Res-WA Police Cruiser		14,000.00		14,000.00		0.00		-100.0%
	4919-01 - To Fiduciary Funds		0.00		0.00		0.00		0.0%
	Operating Transfers Out-Other		0.00		0.00		0.00		0.0%
	Total Operating Transfers Out		72,010.00		69,000.00		55,000.00		-20.3%
	EXPENDITURES - Other		0.00		0.00		0.00		
	TOTAL CAPITAL OUTLAY & OPERATING EXPENSES		2,088,089.96		2,243,465.91		2,274,291.38		1.4%
	OTHER ASSESSMENTS								
	4931 - Hillsborough County Assessment		186,133.00		186,133.00				
	4933 - School District Assessment		2,556,139.00		2,556,139.00				

## Town of Mason

### Statement of Revenues, Expenditures and Fund Balance

Revenues	2020	2019
Fines & Grants	13,184	457
Rooms & Meals Tax	72,260	72,079
Highway Block Grant	76,816	78,676
Other State Revenue, incl Municipal Aid	9,791	10,856
Licenses, Permits, Fees	8,712	11,346
Motor Vehicle Fees	335,914	341,587
Dog Licenses	3,162	3,604
Interest Income	82	236
Sale of Municipal Property	1,000	-
Insurance Proceeds	1,735	1,212
Property Taxes	4,253,836	4,050,071
Yield Taxes	18,299	15,886
Penalties and Interest	22,071	30,582
Donations	-	3,010
COVID-19 Related Grants	56,717	-
Other (incl Health Ins Premium Holiday)	12,534	898
<b>Total Revenues</b>	<b>4,886,113</b>	<b>4,620,500</b>
<b>Expenditures</b>		
General Government	591,776	484,769
Public Safety	579,190	548,757
Highways	524,578	563,669
Sanitation	79,021	63,920
Health & Welfare	4,219	3,500
Education	2,556,139	2,528,210
Culture and Recreation	55,798	59,685
Debt Service	61,036	62,457
Capital Outlay	120,463	102,300
County Taxes	186,133	193,664
<b>Total Expenditures</b>	<b>4,758,353</b>	<b>4,610,931</b>
Excess (deficit) of revenue over expenditures	127,760	9,569
<b>Capital Reserves &amp; Interfund Transfers:</b>		
Funds In	28,500	26,724
Funds Out	(72,010)	(69,000)
	(43,510)	(42,276)
Excess (deficit) of revenues over expenditures and other financing	84,250	(32,707)
<b>Fund Balance Beginning</b>	<b>495,692</b>	<b>528,399</b>
<b>Fund Balance Ending</b>	<b>579,942</b>	<b>495,692</b>
Amount voted from surplus	(210,000)	(150,000)

BALANCE SHEET AND TREASURER'S REPORT									
2020									
COMBINED BALANCE SHEET									
ASSETS	General Fund	Capital Reserves	Trust Funds	Recreation Revolving	Conserv. Funds	Police Revolving	Escrow Accounts	Forestry Fund	All Funds
Cash	\$ 1,557,016	\$ 379,099	\$ 191,688	\$ 5,536	\$ 35,494	\$ 25,922	\$ 3,683	\$ 92,115	\$ 2,290,553
Due from interfunds	\$ (500)						\$ 500		\$ -
Unredeemed taxes	\$ 70,059								\$ 70,059
Uncollected taxes	\$ 167,342								\$ 167,342
Deeded Property	\$ 12,658								\$ 12,658
Total Assets	\$ 1,806,575	\$ 379,099	\$ 191,688	\$ 5,536	\$ 35,494	\$ 25,922	\$ 4,183	\$ 92,115	\$ 2,540,612
LIABILITIES AND FUND BALANCES									
Accounts Payable	\$ 20,477								\$ 20,477
Deferred Revenue	\$ 17								\$ 17
Due to schools	\$ 1,206,139								\$ 1,206,139
Total Liabilities	\$ 1,226,633	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 1,226,633
Fund Balances	\$ 579,942	\$ 379,099	\$ 191,688	\$ 5,536	\$ 35,494			\$ 92,115	\$ 1,313,979
Total Liabilities & Fund Balances	\$ 1,806,575	\$ 379,099	\$ 191,688	\$ 5,536	\$ 35,494			\$ 92,115	\$ 2,540,612
TREASURER'S REPORT									
Cash on hand, January 1, 2020									\$ 1,438,916
Cash receipts:	Town Clerk								\$ 342,454
	Tax Collector								\$ 4,369,311
	Selectmen								\$ 290,556
	Transfers								\$ 238,384
	Interest Income								\$ 82
	COVID-19 Grants								\$ 56,717
Total cash available									\$ 6,736,420
Selectmen's orders paid									\$ 5,179,404
Total monies paid out									\$ 5,179,404
Cash on hand, December 31, 2020									\$ 1,557,016
Respectfully submitted, Dee Mitchell Treasurer									



## Treasurer's Report



2020 was a difficult year requiring many changes in the normal running of town business. To help with these changes, Mason received \$56,717 from the state in financial aid to offset the expenses incurred by Covid-19.

Despite the unsettling events this year, the town has operated within its budget without the need to borrow money, or the need to pay interest. This is the result of the conscious effort on the part of our Town Bookkeeper, Brenda Wiley; Selectmen Louise Lavoie, Charles Moser and Pete McGinnity; and Kathy Wile.

My sincerest gratitude and thanks to them all for their help, diligence and hard work on behalf of our town.

Respectfully submitted,

Dee Mitchell

*Treasurer*

### Town of Mason Bonds

#### Highway Building Bond

Period	Outstanding	Principal	Coupon	Interest	Total Debt Service	Fiscal Debt Service
31-May-18	\$ 363,000	\$ 36,300	2.97%	\$ 10,781.10	\$ 47,081.10	\$ 47,081.10
31-May-19	326,700	36,300	2.97%	9,702.99	46,002.99	46,002.99
31-May-20	290,400	36,300	2.97%	8,624.88	44,924.88	44,924.88
31-May-21	254,100	36,300	2.97%	7,546.77	43,846.77	43,846.77
31-May-22	217,800	36,300	2.97%	6,468.66	42,768.66	42,768.66
31-May-23	181,500	36,300	2.97%	5,390.55	41,690.55	41,690.55
31-May-24	145,200	36,300	2.97%	4,312.44	40,612.44	40,612.44
31-May-25	108,900	36,300	2.97%	3,234.33	39,534.33	39,534.33
31-May-26	72,600	36,300	2.97%	2,156.22	38,456.22	38,456.22
31-May-27	36,300	36,300	2.97%	1,078.11	37,378.11	37,378.11
<b>Totals</b>		<b>\$ 363,000</b>		<b>\$ 59,296</b>	<b>\$ 422,296</b>	<b>\$ 422,296</b>

Summary of Valuation

Improved and Unimproved Land .....	\$56,890,492
Assessed Value of Current Use & Conservation Restriction .....	\$544,588
Buildings (Mobile Home Included) .....	\$98,123,500
Public Utilities (PSNH) .....	\$4,590,900
<hr/>	
Valuations Before Exemptions .....	\$160,149,480

Exemptions

Elderly Exemptions .....	\$454,600
Solar Exemptions .....	\$22,000
<hr/>	
Net Value for Tax Rate .....	\$159,672,384
Net Value for State Education Tax Rate	
(Less Utilities) .....	\$155,081,484

War Service Tax Credit

	Limit	#	Credits
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed in action	\$2,000	3	\$6,000
All other qualified persons	\$500	60	\$30,000

2020 Tax Rate

Municipal	\$9.72
County	\$1.17
Local Education	\$13.91
State Education	\$2.21
<hr/>	
Total Rate	\$27.01

# Trust & Capital Reserve Fund Report

## Town of Mason, New Hampshire

### December 31, 2020

Year Est.	PRINCIPAL		INTEREST				TOTAL	
	Beginning Balance	Funds Created (Expended)	Ending Balance	Beginning Balance	Interest Earned	Disburseals	Ending Balance	Fund Balance
<b>TRUST FUNDS</b>								
1856	\$ 11,063.07	\$ -	\$ 11,063.07	\$ 12,781.17	\$ 120.31	\$ -	\$ 12,901.48	\$ 23,964.55
1884	\$ 10,469.36	\$ -	\$ 10,469.36	\$ 16,480.78	\$ 135.99	\$ -	\$ 16,616.77	\$ 27,086.13
*	\$ 31,662.00	\$ 450.00	\$ 32,112.00	\$ 1,459.18	\$ 168.12	\$ -	\$ 1,627.30	\$ 33,739.30
1977	\$ 6,976.54	\$ (3,150.00)	\$ 3,826.54	\$ 3,870.88	\$ 53.80	\$ -	\$ 3,924.68	\$ 7,751.22
1987	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 30,638.97	\$ 280.76	\$ -	\$ 30,919.73	\$ 55,919.73
1976	\$ 10,808.07	\$ -	\$ 10,808.07	\$ 1,339.71	\$ 61.29	\$ -	\$ 1,401.00	\$ 12,209.07
1992	\$ 9,966.62	\$ -	\$ 9,966.62	\$ 9,195.00	\$ 96.69	\$ -	\$ 9,291.69	\$ 19,258.31
2001	\$ 223.00	\$ -	\$ 223.00	\$ 138.11	\$ 1.82	\$ -	\$ 139.93	\$ 362.93
2005	\$ 200.00	\$ -	\$ 200.00	\$ 13.66	\$ 1.08	\$ -	\$ 14.74	\$ 214.74
2017	\$ 1,286.27	\$ -	\$ 1,286.27	\$ 253.38	\$ 7.77	\$ -	\$ 261.15	\$ 1,547.42
2017	\$ 9,268.20	\$ -	\$ 9,268.20	\$ 318.42	\$ 48.38	\$ -	\$ 366.80	\$ 9,635.00
2017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 116,923.13	\$ (2,700.00)	\$ 114,223.13	\$ 76,489.26	\$ 976.01	\$ -	\$ 77,465.27	\$ 191,688.40
<b>TOTAL - TRUST FUNDS</b>								
<b>CAPITAL RESERVE FUNDS</b>								
1972	\$ 3,276.01	\$ 11,000.00	\$ 14,276.01	\$ 251.95	\$ 25.33	\$ -	\$ 277.28	\$ 14,553.29
1972	\$ -	\$ -	\$ -	\$ 3,378.75	\$ 16.88	\$ 3,378.75	\$ 16.88	\$ 16.88
2012	\$ 12,797.38	\$ (12,749.55)	\$ 47.83	\$ 1,351.58	\$ 47.63	\$ 1,399.21	\$ -	\$ 47.83
2018	\$ 50,005.48	\$ 25,000.00	\$ 75,005.48	\$ 435.92	\$ 267.48	\$ -	\$ 703.40	\$ 75,708.88
1990	\$ 42,751.00	\$ -	\$ 42,751.00	\$ 22,710.13	\$ 330.32	\$ -	\$ 23,040.45	\$ 65,791.45
2011	\$ 28,265.15	\$ (14,500.00)	\$ 13,765.15	\$ 488.91	\$ 116.70	\$ -	\$ 605.61	\$ 14,370.76
2012	\$ -	\$ -	\$ -	\$ 14.67	\$ 0.07	\$ -	\$ 14.74	\$ 14.74
2002	\$ 1,613.94	\$ -	\$ 1,613.94	\$ 2,303.82	\$ 19.77	\$ -	\$ 2,323.59	\$ 3,937.53
2020	\$ -	\$ 4,513.92	\$ 4,513.92	\$ -	\$ 6.10	\$ -	\$ 6.10	\$ 4,520.02
<b>SCHOOL FUND ACCOUNTS</b>								
2010	\$ 70,647.62	\$ 40,000.00	\$ 110,647.62	\$ 1,453.88	\$ 432.09	\$ -	\$ 1,885.97	\$ 112,533.59
2010	\$ 40,479.69	\$ 15,000.00	\$ 55,479.69	\$ 1,321.59	\$ 217.60	\$ -	\$ 1,539.19	\$ 57,028.88
2010	\$ 15,132.68	\$ 15,000.00	\$ 30,132.68	\$ 344.57	\$ 97.37	\$ -	\$ 441.94	\$ 30,574.62
	\$ 264,968.95	\$ 83,264.37	\$ 348,233.32	\$ 34,066.77	\$ 1,577.34	\$ 4,777.96	\$ 30,866.15	\$ 379,099.47
<b>TOTAL - CAPITAL RESERVE FUNDS</b>								
	\$ 381,892.08	\$ 80,564.37	\$ 462,456.45	\$ 110,556.03	\$ 2,553.35	\$ 4,777.96	\$ 108,331.42	\$ 570,787.87
<b>TOTAL - ALL FUNDS</b>								

This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.

**Trustees of Trust Funds:**

Constance Lacasse, Patricia Young, Pamela McGinnity

\* Established prior to 1970

## Town Clerk / Tax Collector Report



2020 was a busy and challenging year for our office. Not only did we find ourselves doing things differently at the office because of the pandemic, we had four elections plus town meeting that, when all was said and done, required changes to the way we usually did things. I believe the way we reworked how we held our elections proved that we can hold them safely and we may well continue to do them the same way for the foreseeable future.

We registered 2,411 motor vehicles, 32 boats and licensed 400 dogs.

In March, our office went to appointment-only transactions inside the building, which included any business requiring new plates, transfers, vital records, etc. — anything that had to be done in person. This greatly reduced the amount of in-person traffic inside the building, helping us to maintain social distance and reduce the possible transfer of Covid-19. We also purchased a small cafe table and two chairs so people can wait outside.

This way of business will continue into 2021 until it is determined to be safe to open the building once again to walk-in traffic. The new hours, until further notice, continue to be Tuesday and Wednesday from 10 to 5 pm and Thursday 10 to 4 pm. There are no Saturdays, mostly because the DMV still has reduced hours and no Saturdays. Appointments will continue to be required for necessary in-person transactions. Please make sure to put all renewals, taxes, etc. in the black drop box on the deck. If you're unsure, please give the office a call. You can indicate on your envelope whether you'd like me to mail your work back, pick it up or have me leave it in the blue pickup box that's out there for after hours.

This year we had two elections with a new non-masked voter booth, providing a way for those people who were unable or unwilling to wear a mask to vote. We were lucky enough in September for the Primary to have beautiful weather for this outdoor voting booth, and in November for the General Election, there was a perfect location in the school cafeteria to have one safely away from the general public and other election officials.

I'd like to thank the townspeople of Mason for their cooperation and understanding of the changes that we've had to make for their safety as well as our own. People have continued to be very patient and are getting better at being prepared when they come or call. Please don't hesitate to call 878-3768 with any questions.

Make sure you go [masonnh.us](http://masonnh.us) for updated information on closings, calen-

dar events, etc. If you'd like to be on the town clerk email list and receive notifications of closings, tax info, etc., please let me know (this is a private list and we send emails out BCC). And don't forget to check out the tax kiosk where you can view, print, calculate outstanding interest, see your assessment and when your taxes were paid by going to [www.nhtaxkiosk.com](http://www.nhtaxkiosk.com).

Deb Morrison  
*Mason Town Clerk / Tax Collector*



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits					
		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$202,268.07		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$2,414.82)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year		Levy for Year of this Report	Prior Levies		
Account		2019			
Property Taxes	3110	\$4,253,832.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$40.00			
Yield Taxes	3185	\$18,715.88			
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds		Levy for Year of this Report	Prior Levies		
Account		2019	2018	2017	
Property Taxes	3110	\$5,509.98			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$1,044.14	\$9,463.88		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$4,276,727.18</b>	<b>\$211,731.95</b>	<b>\$0.00</b>	<b>\$0.00</b>



New Hampshire  
Department of  
Revenue Administration

MS-61

**Credits**

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$4,064,405.90	\$143,798.92		
Resident Taxes				
Land Use Change Taxes	\$40.00			
Yield Taxes	\$15,206.90			
Interest (Include Lien Conversion)	\$1,044.14	\$8,648.38		
Penalties		\$815.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$58,449.41		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$3,722.51			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded				



New Hampshire  
Department of  
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$188,815.41	\$19.74		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$3,508.98			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$16.66)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$4,276,727.18</b>	<b>\$211,731.95</b>	<b>\$0.00</b>	<b>\$0.00</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	\$192,327.47
Total Unredeemed Liens (Account #1110 - All Years)	\$70,059.45



New Hampshire  
Department of  
Revenue Administration

MS-61

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year			\$49,271.44	\$25,287.19
Liens Executed During Fiscal Year		\$63,050.95		
Interest & Costs Collected (After Lien Execution)		\$724.15	\$4,234.72	\$6,604.58
<b>Total Debits</b>	\$0.00	\$63,775.10	\$53,506.16	\$31,891.77

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions		\$14,738.92	\$27,524.02	\$25,287.19
Interest & Costs Collected (After Lien Execution) #3190		\$724.15	\$4,234.72	\$6,604.58
Abatelements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$48,312.03	\$21,747.42	
<b>Total Credits</b>	\$0.00	\$63,775.10	\$53,506.16	\$31,891.77

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	\$192,327.47
Total Unredeemed Liens (Account #1110 - All Years)	\$70,059.45

## Assessing Department Report



The Town of Mason assessing office had a busy year in 2019. There were roughly 110 properties visited that had outstanding building permits or had ongoing construction as of April 1, 2019. These properties were adjusted accordingly. We continued to process all timely filed abatement requests for the tax year 2019.

Data verification of all properties will continue this year. We expect to visit another 250 properties. Our goal is to verify the physical data to ensure the assessments are accurate. If no one is at home, we will take the opportunity to verify the exterior measurements of all primary improvements (buildings, etc.).

If an adult is home at the time of the visit, the representative from the assessor's office will ask to verify the interior information via tour provided by the adult (if deemed safe). At no time will a representative enter a property where a minor is the only person home. In the event a property is posted "No Trespassing," the representative will knock on the door to seek permission to verify the physical data. In the event no one is home, there will be no attempt to verify the exterior data. The assessing official will make another attempt at a later date. If the property is "Posted" and gated the assessor's office will not enter the premises. However, there will be a letter sent requesting an appointment to verify the physical data. If the property owner doesn't respond to the request, the assessor will estimate the features of the property to the best of his ability.

It is of the utmost importance to have accurate data to ensure all property owners in Mason are assessed equitably. The last town-wide revaluation was in 2016. Mason will be undergoing a town-wide reassessment in 2021. The new values will be available sometime in the late summer or early fall. They should represent market value as of April 1, 2021.

The assessments in Mason are somewhat below Market Value in 2020 due to the increase in property values since 2016. There were 24 qualified sales submitted to the New Hampshire Department of Revenue Administration to derive the 2020 assessment ratio. The estimated weighted mean assessment to sale ratio is 76.7% +-. The median assessment to sale ratio is 75%.

I would like to thank you for your continued cooperation.

Sincerely,

Todd Haywood, RES, CNHA

*Mason Assessing Agent*



## Highway Department Report



After starting the winter season off with three days of snow that totaled around 30 inches at the beginning of December 2019, the next three months were less challenging. We had six more plowable storms and some smaller ones that just needed sanding. We had two thaws in that period which made plowing on gravel roads painful with lots of time spreading gravel and stone to fill in ruts and mud holes after. Heavy rain in February caused washouts on Pratt Pond Road and flooding on Abbott Hill at Dead Moose Swamp. The last snowfall was April 18.

We started grading in March along with patching of paved roads and culvert cleaning. Beavers made their appearance around April 19, but weren't as much of an issue throughout the summer due to the drought. A good complement to our grading is having our own supply of liquid calcium chloride and a tank and sprayer system so we can apply on our own schedule. This helps keep the dust down on our back roads.

We had two trucks in the parade that Mason Elementary School organized in honor of the fifth, eighth and twelfth grade graduates. They toured Mason with lights flashing and horns honking to celebrate our students in a safe, Covid-19 sort of way.

In early June we reclaimed and paved a half-mile of Wilton Road and paved the section of Greenville Road that we rebuilt last year. We worked with Eversource to identify dead and hazardous trees which they sent crews out to remove. Consolidated Communications did trimming along some roads to facilitate the fiber optic lines they ran to upgrade our internet access. We have been cutting brush by hand at several locations around town after the Twose brush mower attachment for the loader gave up the ghost again. The manufacturer in England doesn't exist anymore and parts are next to impossible to find. We should be looking for a replacement mower as the brush keeps growing.

The Fuzzy Brothers returned to crush another 3,000 yards of ¾-inch gravel to add to our stockpile at the pit. The Nashua Regional Planning Commission (NRPC) did a road study to evaluate the condition of our paved roads and put together a treatment plan with associated costs to help us preserve our paved roads. We are working with them to fine tune it and it should be available soon.

On August 4, I discovered some erosion damage due to highwater runoff

under the Jeds Lane bridge. Two steel plates, 6-feet wide by 10-feet long by one-inch thick were placed over the eastern abutment onto the bridge slab to address the problem. We are in the process of getting the proper permit from the state Department of Environmental Services (DES) to repair the damage and perhaps be able to minimize future flooding with an extra overflow culvert pipe.

The Russell Road culvert replacement has a similar plan, but has been slowed down by the effects of Covid-19 on the permitting process. We hope to have it approved and installed and the road repaved in 2021. More engineering is being pursued to address the Abbott Hill and Starch Mill area which continues to flood after heavy rainfall.

The highway department, along with other town buildings, participated in a lighting program sponsored by Eversource to upgrade to more efficient LED lights and save on our electric bills.

In September we acquired a 2004 Freightliner dump truck to replace an older International that was at the end of its useful life. We are hoping to employ a municipal lease program to get a new Freightliner in 2021 and gradually upgrade our fleet. We had repairs done on our 2006 Volvo loader and beefed up the suspension of the 2006 International 10-wheeler, along with other repairs on the fleet.

Drew Hodges raised a sunken boat in Pratt Pond and hauled it ashore as a Boy Scout project. We loaded it onto a truck and hauled it to the Wilton Recycle Center as he had arranged. No chests of gold were found, but thank you, Drew, for a job well done.

First snowfall was October 30 with four more plowable storms by the end of the year and one two-inch rain storm on Christmas day that kept us busy where it washed across Abbott Hill (again) and caused serious erosion on Batchelder Road.

Thanks to all who help make our department better. My crew, both full- and part-time, and their families who put up with our schedule, the town office staff and selectmen, and the citizens who report downed trees and washouts and stop to thank us for our efforts. You all make the job worthwhile.

Respectfully submitted,  
Dave Morrison  
*Road Agent*

# Mason Police Report



2020 started off very busy with Mason PD hosting several training sessions attended by multiple outside agencies. One of our main priorities is in the area of training and we constantly seek to improve the available training for our officers as well as allowing other agencies to attend.

A primary objective with our training program is to provide officers with as many options possible to help mitigate the chance of having to be involved in a deadly force situation. We believe through such training we can often give the officers the advantage needed to successfully deescalate an otherwise lethal force encounter. Unfortunately, Covid-19 brought the training to an abrupt halt and we look forward to the near future when we can resume our training program at the level we had attained.

Officer Gallagher was hired to fill our vacant full-time position and he comes to Mason with over 20 years experience as a personal trainer. He attended the spring/summer police academy which, for the first time, was held virtually for the first half, due again to Covid-19.

2020 continued to be an unusual year in which I ended up going out on a sudden medical situation for several months. Fortunately, I am back to work and extremely grateful to be a part of such a great, supportive community.

Respectfully submitted,  
Chief Kevin Maxwell

## Calls for Service

911 Hangup Calls	4	Criminal Trespass	6
Alarms	12	(non-quarry)	
Animal Complaints	25	DMVs	13
Dog Bites	2	Domestic Disturbance	9
Arrests	9	Fingerprinting	10
Assaults	3	Fraud	5
Assist Citizen	5	Give Advice	45
Assist Other Agency	35	Gunshots	5
Burglary	0	Harassment	2
Check Conditions	21	MV Accidents	17
Civil Standby	18	Fatalities	2
Criminal Mischief	8	MV Hit & Run	4
Criminal Threatening	1	MV Complaint	15

MV Stops	70	Suicidal Subjects	2
OHRV Complaints	2	Serve Paperwork	12
Police Information	20	Suspicious Activity	3
Pursuit	1	Thefts	5
Prowler	2	Vin Verification	25
Serve Restraining Order	2	Welfare Checks	9
Suspicious MV	19		

## Mason Fire Department Report



2020 certainly was an unusual year for all, but life around the Fire Station has continued at a typical pace. This year we responded to 66 fire calls for total of 490 man hours. Call type remained at a typical level with most calls going to motor vehicle accidents, alarm activation and mutual aid. Mutual aid is a key component and asset to all our towns, and I would like to thank the surrounding towns for participating. As expected, responding to any call while maintaining Covid-19 safety has presented its own set of issues. We are continually updating our protocols with the guidance from the state.

Chief Fred Greenwood retired at the end of 2020, ending a 34-year run with the Mason Fire Dept. Thank you, Fred, for all those years of service and we wish you the best in your retirement.

Membership remained steady, although still critically low, which leaves us continually looking for more volunteers. Anyone interested in joining the department and serving your community can contact me at [firechief@masonnh.us](mailto:firechief@masonnh.us). No experience is necessary, and we will provide the training and gear.

Burn permits are now being handled online and can be found on the Mason town website link, or at [www.nhfirepermit.com](http://www.nhfirepermit.com). Any other questions, please call the station or contact me.

I would also like to include an important safety request. In an effort to help emergency responders arrive at the correct address in a timely manner, please display your house number on your mailbox. In emergency situations, when response time can be critical, house numbers that are visible and reflective make a difference, particularly at night.

Respectfully submitted,  
Philip (Flip) Phalon  
*Fire-EMS Chief*

## Calls for Service

Motor Vehicle Accidents	13	Wires down	8
Alarm activations	12	Other	22
Mutual aids	11		

## Mason Fire-EMS First Responders Report



Call volume decreased a little from the previous year as we were dispatched to 75 emergency calls in 2020. One significant difference in our responses last year was the extra personal protective equipment (PPE) we were required to wear due to the pandemic.

Our roster of five Emergency Medical Technicians and three Emergency Medical Responders remains highly committed to serving you. Attempts to increase our membership during the past year were made difficult due to cancellation of in-person courses and testing. Hopefully these complications will be alleviated in 2021 and we can acquire some new members.

If you are interested in joining us and serving your community as a volunteer First Responder, email [ems@masonnh.us](mailto:ems@masonnh.us). No experience is necessary and we will provide the required equipment, training and support.

Our patients are transported by the Brookline Ambulance Service. BAS provides excellent service to Mason, and we also train with them monthly on topics that increase our skills relevant to situations we frequently encounter. Examples of recent trainings include Obstetrical Emergencies, Trauma Triage, High Performance CPR and Incident Command.

Please help us find you by prominently displaying your house number at or near your driveway so it is visible from both directions and in all weather conditions. This prevents unnecessary delays in First Responders and the ambulance crew locating your residence.

Stay safe and healthy,  
Jeff Partridge  
*EMS Captain*

## Calls for Service

Chest pain/cardiac	6	Other medical	20
Fall/lift assist	7	Syncope/weakness	7

Other injuries	12	MVC	12
Difficulty breathing	6	Other	3
Pain	11		

Time period: daytime 38%, nights 33%, weekends 29%.

## Hollis Communication Center, Hollis, NH



The mission of the Hollis Communications Center is to promote and ensure the safety and security of all members of the community through the application of high-quality public safety standards. These services are provided in a manner that promotes satisfaction and professionalism to all members of the community while exhibiting compassion, commitment, and excellence.

The Communications Center is located in the Police Station at 9 Silver Lake Road. It is your link to all town services, during emergency and non-emergency situations. The Center is open 24 hours a day, seven days a week. Our staff consists of a Communications Manager, Communications Supervisor, and seven full-time and four part-time Communications Specialists. We operate under the direction of the Communications Advisory Board, which includes the Hollis Police Chief, Fire Chief and DPW Director. The Communications Center is also pleased to provide dispatch service to the Towns of Brookline and Mason on a contractual basis.

The Communications staff plays a vital role in communicating between the units in the field and the public. We answer all police department telephone lines and 911 calls for police, fire and EMS for the towns of Hollis, Brookline and Mason. We also handle radio communications with all police, fire, EMS, and public works units, as well as speaking with citizens that walk into the Hollis Police Department with complaints or requests for service. In 2020, the Communications Center answered a total of 47,238 calls for service for all jurisdictions served.

This year has brought a lot of transition with in the Communications Center. In June, John DuVarney, a 22-year veteran of the Communications Center retired as the Communications Manager. With John's 40+ years of experience he was instrumental at moving the Communications Center forward obtaining new communications equipment and new communications furniture for the center as well as the development of Standard Operating Guidelines that match up with the Police Departments CALEA requirements. John

was a very dedicated member of our team and will be missed very much.

With the retirement of John DuVarney, the Communications Advisory Board met to decide how to fill the vacancy. At the end of June, the Communications Advisory Board hired Richard Todd as the New Communications Manager. Rick has been with the Hollis Communications Center since March 1981.

At the end of September Communications Supervisor Robert Dichard retired after 35 years of service to the community. Bob started with the Communications Center in 1985 as a part-time Communications Specialist. In 1991 Bob was hired as a full-time Communications Specialist. Shortly after, in 1995 Bob was promoted to Dispatch Supervisor. In Bob's retirement, he will be spending winters in South Carolina and his summers camping in the New England Area. We would like to Congratulate Bob on his retirement.

With the pending retirement of Supervisor Dichard, a promotional process was conducted by an outside oral board. The board narrowed the candidates and made a recommendation of the top two candidates. The top two candidates were interviewed by the Communications Advisory Board. After

PERSONNEL	EXPERIENCE	PART-TIME PERSONNEL	EXPERIENCE
Manager John DuVarney (Retired)	44 Years	Communications Specialist Robert Gavin	11 Years
Supervisor Robert Dichard (Retired)	35 Years	Communications Specialist Chip Brisk (Resigned)	3 Years
Manager Richard Todd	40 Years	Communications Specialist Norma Traffic (Resigned)	21 Years
Supervisor Cassidy Walker	5 Years	Communications Specialist Matt Pervere	30 Years
Communications Specialist Matthew Judge	35 Years		
Communications Specialist Anna Chaput (Retired)	32 Years		
Communications Specialist Rick Nicosia	6 Years		
Communications Specialist Wesley Mansfield	10 Months		
Communications Specialist Mark Pepler	5 Years		

the interviews, the board and the Communications Manager made a recommendation to promote Communications Specialist Kassidy Walker to Communications Supervisor. Supervisor Walker brings new innovative ideas to the Communications Center and will bring the center into the future.

At the end of September, Charles “Chip” Brisk submitted his resignation due to family and work commitments. Chip currently works as a full-time fire alarm operator/dispatcher with the City of Nashua Fire Rescue and has been with the Hollis Fire Depart. as a part-time firefighter/EMT for over 20 years.

In October, Communications Specialist Anna Chaput retired to spend more time with her children and grandchildren out in Ohio. We would like to congratulate Anna on her retirement.

In December, Communications Specialist Norma Traffie resigned after 21 years of part-time service with the Communications Center. We would like to congratulate Norma on her retirement and wish her the best in her future endeavors.

The Communications Center is very much committed to keeping our personnel current in training. Training that our specialists completed this year includes: Next Generation 911, The Self-Confident Telecommunicator, Alzheimer’s Disease & Autism Spectrum Disorder, Difficult Callers, Fire Communications, Morale, Domestic Violence & Sexual Assault, Stress and Suicide Intervention. This training program has been very beneficial to all dispatchers. In addition to the in-house training program, several personnel attended outside classes during the year. These included: APCO Telecommunicator #1, APCO Communications Supervisor, APCO Training Officer, FEMA Communications Technician (COMT), EMT Recertification and Advanced NCIC Training,

Whereas, the Hollis Communications Center also provides contracted Emergency and routine Dispatch services to the Towns of Brookline and Mason. We have most recently renewed a three-year commitment with these two other communities.

Because the world of communications and emergency services interoperability is always changing, the Communications Center works closely with the New Hampshire Office of Interoperability. The NH Statewide Interoperability Commission was formed to provide guidance to this office. This Commission works with all federal, state and local entities to keep all of the emergency services updated on what is changing in the field of emergency communications such as the LAWNET, FIRENET & EMSNET radio frequencies and associated technology. Most recently the State of NH has



entered into a three-year agreement with “Mutual Link” which is a Radio, Data and Video Interoperability Network. This allows emergency services of all disciplines to share radio, data and video resources with each other. The Hollis Communications Center, along with 110 other agencies, have signed on at no cost to the communities.

In the year 2021 you will notice more community outreach from our Communications Center. Supervisor Cassidy Walker is working on creating an Internship Program for individuals who are interested in a career in public safety dispatching. Alongside a new and improved Internship Program, our department will be participating in community events, such as public presentations for public safety agencies, schools and town residents to educate them on who we are and what we do behind the scenes as public safety dispatchers.

On behalf of the Communications Center staff, I would like to thank the Communications Advisory Board, all emergency services and the citizens of Hollis, Brookline and Mason for their continued support.

Richard A. Todd

*Communications Manager*

Hollis Communications Center

Serving Hollis, Brookline and Mason



## Community Volunteer Transportation Company



Despite the pandemic, CVTC registered 2,429 rides and drove 69,918 miles for 234 individual riders from 27 out of 34 towns in the Monadnock region. 71 Volunteer Drivers donated 3,474 hours for a value of \$ 52,110. Our business dropped about 32% from 2019. We expect an increase following the distribution of vaccines — time will tell.

### *Mason 2020 Service Statistics*

We received 0 ride requests from 0 Mason residents. Volunteer Drivers logged in 0 miles and donated 0 hours. 1 Volunteer Driver lives in Mason.

Drivers from other towns help cover Mason rides. 0 residents took wheelchair vans covered by CVTC.

Town funding represents \$16,500 (7%) of this years' operating budget of \$228,969 and 47% of the budget is federal dollars. The remaining 53% is raised from individuals, businesses, foundations and municipalities. In 2020, we received funding from 21 towns. If further information is needed, please

contact me at my direct line 821-4081 or email [ellen@cvtc-nh.org](mailto:ellen@cvtc-nh.org). Thank you for your consideration.

Sincerely,  
Ellen A. Avery  
*Executive Director*

PS: Having a pool of volunteer drivers from each town is ideal. Please contact me to discuss how we might work on recruiting more volunteers.

## Home Healthcare, Hospice & Community Services



In 2020, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Mason. HCS clinical and support staff continued to make home visits in appropriate personal protective equipment (PPE) to ensure the safety of patients while assisting their recovery at home. Services included 40 nursing visits, 62 physical therapy visits, 11 occupational therapy visits, 14 medical social work visits and 6 foot clinic visits. The cost of service provided with all sources of funding is \$22,510.00. The following services are available to Mason residents to assist residents to recover at home or to continue to live independently at home:

Visiting Nurse	Palliative Care
Physical Therapy	Hospice care for patients and bereavement
Occupatioal Therapy	support for family members — in the home,
Medical Social Work	in nursing home and assisted living facilities.
Home Health Aide	

Home Healthcare, Hospice & Community Services also offers health promotion services:

- Healthy Starts prenatal and child health services for income eligible families
- Foot Care clinics

Home Healthcare, Hospice & Community Services welcomes inquiries at 532-8353 or at [www.HCSservices.org](http://www.HCSservices.org).

For 2021, Home Healthcare, Hospice & Community Services is requesting an appropriation of \$1,500.00 to continue to provide home care services in Mason. Thank you for your support of home care services.

## Town Hall Restoration Committee



Committee members include Jim Dore, Chair; Rob Doyle, Secretary; Wally Brown; Barbara DeVore; Connie Lacasse; Pam McGinnity and Ken Rafter. Pete McGinnity serves as the Selectman's advisor to the Committee. The Committee held its organizational meeting in January 2020. Committee information and meeting minutes are available on town's website and may be accessed via the Town Directory drop down list on the home page. The Historic Building Assessment completed in January 2019 by Weller & Michal Architects, Inc. is available for review under the same directory listing.

The Committee conducted community awareness and fundraising campaigns during the year but Covid-19 presented challenges to the Committee's fundraising efforts and resulted in the postponement or cancellation of several events. We were able to staff a table on Primary day at the Town Hall on February 11, 2020 and at the Town Meeting held on March 14, 2020 prior to Covid-19 limitations taking effect.

We had information brochures available and answered questions about the Committee's efforts. We had Mason tote bags, copies of Ron Dube's *50 Years of Mason History* and plants available for purchase and raised approximately \$1,934 during the year from the sale of these items and the receipt of several donations. The Committee's bank account balance at December 31, 2020 was \$4,950.56.

The renovation process has been divided into three phases with the committee focusing on the first phase, which will address the hall's foundation and drainage issues. The Committee received an engineering study from LaBombard Engineering, LLC in May 2020 and in August 2020 received an estimate for completion of the drainage work according to the design plan of approximately \$20,500.

The Committee published a questionnaire to gauge community interest in and suggestions for the renovation of the town hall and will be taking the results under consideration for future actions in 2021. The Committee intends to pursue additional fundraising including participation in several grant writing opportunities in 2021 in anticipation of completing the phase one drainage work.

Respectfully Submitted,  
Jim Dore  
*Committee Chair*

# Nashua Regional Planning Commission

## Annual Report



NRPC provides transportation, land use, environmental and economic development planning services and delivers extensive mapping and data assistance. Mason accessed a variety of NRPC membership benefits in 2020, including:

### **Energy Supply Aggregation: [nashuarpc.org/e-agg](http://nashuarpc.org/e-agg)**

NRPC facilitates a bid process among licensed electricity suppliers. By serving the aggregate electric demand across NRPC member towns and schools, suppliers can offer a better rate than the typical default rates.

- Town of Mason and Mason Schools 2020 Energy Savings: **\$1,064**
- Town of Mason and Mason Schools **Cumulative Savings** since Joining Aggregation: \$35,072

### **Discounted New Hampshire Planning and Land Use Regulation Books**

In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over retail price.

- Mason's Total Cost Savings in 2020: **\$1,360.50**

### **Online GIS: [nrpcnh.mapgeo.io](http://nrpcnh.mapgeo.io)**

MapGeo, NRPC's Live Maps App, is the Town's public GIS property viewer.

- Estimated Annual Software Cost Savings: **\$3,000**

**Development Review and Planning Services:** Under contractual agreement Mason utilizes NRPC's hourly "circuit rider" services to assist the Planning Board, including assistance to applicants in submitting subdivision or site plan applications, written reviews of submissions to the Planning Board, attendance at hearings and work sessions to assist and answer questions, and support to the Board and Town staff in preparing notices, draft amendments and warrants for Town Meeting.

**Master Planning:** Under contact with NRPC, the Town of Mason completed a comprehensive update of its Master Plan which was officially adopted in October 2020.

**Road Surface Management System (RSMS):** In 2020 NRPC initiated a road surface assessment and pavement management project for the Town. This project includes an inventory of all local roads, a needs assessment based on current conditions, a prioritized future maintenance schedule and a budget justification for associated future expenditures for road improvements on both paved and unpaved local roads.

**New Hampshire Route 123 Scenic Byway Initiative:** In support of an initiative by the Mason Planning Board, NRPC provided background information and guidance on procedures to eventually designate NH Rte. 123 as an official NH Scenic Byway.

NRPC extends heartfelt thanks to citizens and staff who support regional planning, including Commissioner Charlie Moser and Transportation Technical Advisory Committee Representative Dave Morrison.

Respectfully submitted,  
Jay Minkarah  
*Executive Director*

FY21 Dues: \$1,072

## Moderator's Annual Report



Last year I wrote that your election team expected a very busy year and we sure had one!

The biggest changes were to the layout of the Mason Town Hall and the Mason Elementary School to accommodate the requirements brought on by Covid-19 pandemic.

We asked voters to wear a mask and made plans for those who would not. We established separate entrances and exits out of the Mason Town Hall for mask wearing voters. We put up a canopy next to the entrance ramp for non-mask wearers and they voted at a table under the canopy. It was cast into a separate ballot box in the tent.

Wally Brown put up a new hand rail for those exiting the Town Hall.

We received lucite panels and supplemental personal protection supplies from the Secretary of State's office. The panels went in front of the election personnel.

In November, we moved to the Mason Elementary School. Again, we established two separate entrances and exits. Those wearing masks entered

through the front door, then went down and up the ramps to the multipurpose room. A plastic ceiling-to-floor divider separated voters entering and exiting. Unmasked voters entered and exited at the school's kitchen entrance. We received another AAA rating from the Attorney General's Official Christopher Bond.

My special thanks and appreciation goes to all the election team, the Selectmen, the Town Clerk and Deputy Town Clerk, Ballot Clerks, Reconcilers, Counters and the set up and take down facilities team. And you, the voters.

The year ahead will be challenging as long as the Covid-19 epidemic continues. Thank you for turning out and coming to vote.

Catherine Schwenk, CP  
*Moderator*

## Forestry Committee Report



The Forestry Committee only met twice this year due to the Covid-19 pandemic.

The timber market has not been favorable for cutting, according to town forester Bill Downs. The committee will meet again in April to determine if the market has improved.

The Forestry Committee contributed \$10,000 to the cost of improving the important access to the Mason Quarry Conservation Land.

Harry Spear  
*Chairman*

*The Mason Railtrail  
at Pratt Pond*



## Conservation Commission Report



We had some personnel changes this year. First, we welcomed new member Chuck Andersen. Chuck brings his great enthusiasm and significant botanical knowledge to the Commission. Welcome, Chuck! On the other hand, we lost beloved long-time member Anna Faiello to a tragic accident late in the year. We will miss her warm engagement and unique perspective.

At the request of Fire Chief Fred Greenwood, we replaced the bridge on the Mason Quarry Conservation Land emergency access road off Scripps Lane. The new bridge is a wide three-sided concrete culvert from Lamarre Concrete Products in Greenville. The culvert will better accommodate emergency vehicles and should last for decades. Amos White, a local contractor from Bentley Management Group, handled the installation. After the culvert was in place, Commission members added wooden railings. The Commission is grateful to the Mason Forestry Committee for contributing \$10,000 to the cost of improving this vital access to the Mason Quarry Conservation Land.

Piscataquog Land Conservancy (PLC), a New Boston land trust, completed the Nissitissit Headwaters project begun last year to purchase 267 acres on Abbott Hill Rd. (parcel B-4-2) and protect it permanently for conservation and recreation. Following a public hearing, the Commission contributed \$80,000 to the purchase (the amount originally committed as a grant match when the Commission began the project in 2019) in exchange for which the Town received executory interest in the property. Much of this money came from the land use change tax (LUCT). Nissitissit Headwaters' outstanding wildlife habitat is open to the public for passive outdoor recreation. The Commission is most grateful to a local "conservation angel" who by purchasing this long-time conservation priority parcel, kept it off the market to give time for PLC to obtain two major state grants without which the project would have been impossible.

We engaged Mason town forester Bill Downs to arrange a timber harvest on parcel B-17-1. The harvest will rejuvenate the forest and help replenish Commission funds spent on PLC's purchase of B-4-2. The harvest began late in the year but was briefly suspended because the site was still very wet despite this summer's drought.

Taking advantage of an offer from N.H. Dept. of Environmental Services (DES), we had the water tested at our property at 135 Old Ashby Rd., currently rented to Dennis Graham. The test revealed a radon level sufficiently

high to warrant mitigation. With Dennis' help, we arranged to install a radon mitigation system from The Water Store in Rindge. Post-installation testing shows radon reduced to healthy levels.

Due largely to the efforts of residents Curt Spacht, Darrell Scott, Joe Harney and Dick Stockdale, we've made significant progress on restoring trails on the Bronson Potter properties. Trails were blocked or degraded by overgrown underbrush and downed trees. Thanks to our volunteers for making this possible.

Due to Covid-19, the Commission reluctantly decided to close the Mason Quarry parking area on Scripps Lane early in the year. The area was plagued by illegal parking and crowds ignoring Covid-19 restrictions. We appreciate continued support from the Police Department who dealt with out-of-town trespassers. The area remains closed, but we hope to reopen in 2021 once the virus is under control. Note that it's only the parking area that's closed; the Quarry itself remains available for residents and their guests to enjoy.

At the Fifield Easement on Black Brook Rd., the old cottage has been removed as required by the easement. The site has been beautifully restored and we can finally put this long-standing concern to rest.

After restoring the Mason Rail Trail surface just recently (at considerable expense), the Trail suffered a major washout south of Depot Rd. when a beaver dam failed upstream. Amos White repaired the trail at the same time he installed the quarry access road bridge culvert.

To address the growing problem of illegal vehicle use on the field at the overlook on Greenville Rd., we arranged to have Eversource line the roadside with logs from trees removed during their routine utility line maintenance. The logs are being set sufficiently back from the road to allow roadside parking, and to accommodate snow plowing in winter. Eversource will continue placing logs as they become available until the entire field is protected.

Also regarding the overlook, starting this year, Ken Spacht has taken over the hay lease for fields there. The area was previously mowed and hayed by Dave Baker. We look forward to working with Ken to balance his desire for quality hay with our goals of view maintenance and enhanced wildlife habitat. And speaking of view maintenance, another nearby resident, Brian Kelly, has volunteered to cut brush and small trees along the field edge to help clear the view and control invasive plants that have become established there.

The Commission contributed to the Planning Board's 2020 update of Mason's Master Plan, writing the Conservation Chapter. We are working with the Board to implement the Master Plan recommendation for protective



buffers around Mason’s water bodies and wetlands, similar to surrounding towns.

The semi-annual Drug Take Back Day continues to be a valuable community service provided by the Conservation Commission, Mason Police Department and the Drug Enforcement Agency.

Respectfully submitted,  
Mason Conservation Commission

**CONSERVATION COMMISSION REPORT**  
**For Year Ended December 31, 2020**

**CONSERVATION COMMISSION REPORT**

<b>INCOME</b>	
Fines & Restitution Income	\$ 426
<b>From Forestry Committee</b>	<b>\$ 10,000</b>
Interest Income	250
Logging Income	5,291
LCHIP Income	400
Rental Income	5,400
<b>TOTAL INCOME</b>	<b>\$ 21,767</b>
<b>EXPENSES</b>	
Advertising Expense	\$ 185
Air Mitigation System-Old Ashby	1,500
Appraisal Expense	1,600
Legal Fees	4,724
Nissitissit Headwaters Project	74,850
Quarry Access Road Bridge	9,087
Quarry Parking Lot	1,100
Quarry Access Road Bridge Hardware	157
Railroad Trail Gate Repairs	792
Railroad Trail Maintenance	2,500
Scripps Lane Repairs	1,690
Sign Expense	845
Surveyin	1,774
Vandalism Expense	425
<b>TOTAL EXPENSES</b>	<b>\$ 101,229</b>
<b>FUNDS ON HAND at 12/31/2020</b>	
Conservation General Fund	\$ 10,077
Railroad Trail Maintenance Fund	1,206
Land Protection Fund	2,558
Stewardship Fund	7,830
Rental Fund-Old Ashby Road	13,823
<b>TOTAL FUNDS ON HAND AT 12/31/2020</b>	<b>\$ 35,494</b>

## Mason Planning Board Annual Report



The Mason Planning Board accomplished several key tasks regarding land use during 2020. Despite Covid-19, the Board's monthly meetings (virtual and live), site visits and public hearings all took place as scheduled. The Planning Board approved two subdivisions, a lot line adjustment, a voluntary lot merger and the removal of certain trees on Jackson Rd. (a scenic roadway). The Board also conducted non-binding consultations with prospective applicants desiring to change the use existing real property.

### Summary of 2020 Land Use Decisions

Hearing Number	Applicant(s)	Type	Decision
20-01	Charles Fifield III Rev. Trust	Subdivide lots D-38 into two lots	Approved
20-02	Brendan Kilcoyne and Timothy O'Toole	Subdivide Lot H-5 into four lots	Approved with conditions pending
20-03	Shirley Chodin and Roberto Pineda	Voluntary Merger Lots F-10 and F-11-5	Approved
20-04	Colleen and Joseph Powers; Kimberly and Michael Smith	Create common lot line Lots 69-3, 69-4	Approved

Another noteworthy achievement was the update of the Master Plan, the first since 2007, to identify ways and means to improve the quality of life in the community. Incorporating a community survey, input from the Energy Commission and Conservation Commission, and research by Planning Board members, the Planning Board crafted individual functional chapters with actionable objectives and strategies to achieve them. These chapters addressed key issues pertaining to land use, population, conservation of resources, energy use, housing, economic development, transportation and community facilities. Kudos to the Conservation and Energy Commissions whose members provided substantial input, attended public hearings and drafted recommendations to address key findings.

Finally, the Planning Board adopted or refined several of its administrative procedures to ease the burden associated with preparation of land use change applications, fees, and associated documents.

For 2021, the Board plans to draft an amendment incorporating wetland buffers into the Planning (Zoning) Ordinance. The Board will also participate in developing a capital improvement program (CIP) for Mason in coordination with the Board of Selectman. In closing, we extend an invitation to those Mason residents who may be interested in joining the Planning Board. This year, we are especially interested in welcoming newer, independent minded residents who might broaden the Board's perspectives affecting key issues and decisions.

Sincerely,  
Dane Rota  
*Chairman*

## **Buildings & Grounds Report**



Sunny Valley School on Valley Rd. got a new roof paid for by a Moose Plate Grant we received last year. In addition, a new metal roof was installed on the concession stand at the ballfield. The materials and labor were donated by the men's softball team.

Two trees were removed from the town common and a new tree will be planted in the spring.

Wallace A. Brown  
*Buildings & Grounds*

## **Report of the Cemetery Trustees**



During 2020, the cemeteries received routine maintenance. Two trees were removed at Pleasant View Cemetery as well as one tree removed at Pratt Cemetery. There were a total of five burials.

We would like to thank both Darrel Lawler and Steve Tamulonis for all the years helping with the cemetery grounds maintenance. You will be missed!

Residents of Mason interested in purchasing cemetery lots at Prospect Hill Cemetery may contact Sexton Wallace A. Brown at 320-9450.

Respectfully submitted,

Cemetery Trustees

Jeannine Phalon, Robert Larochelle, Ken Spacht

## **Mason Energy Commission Report**



Celebrating our third year, the Mason Energy Commission (MEC) is established under RSA 38-D with duties described by RSA 38-D-4. The headings below are each related to the duties suggested in the RSA.

- Researching municipal energy use and cost, and sharing with Mason town leaders.
  - a. We now have data from 2015 through 2019 on municipal fuel and electricity use. We use EPA Portfolio Manager info so that we can track before and after weatherization or other energy saving changes.
  - b. Lighting in some town buildings was upgraded for efficiency this year, through a cooperative effort of MEC, Select Board and NH Saves. Due to altered usage during the pandemic, cost savings from 2019 cannot yet be estimated.
  - c. MEC added energy questions to the Master Plan questionnaire and provided an Energy Chapter for the 2020 Updated Master Plan including energy savings and information.
  - d. Budget for Town of Mason fuel expenditures is about \$70,000 of the annual town budget with about 60% for gasoline. We continue to look for ways to transition to electric or hybrid, or biodiesel vehicles.
- Making energy saving recommendations based on the above data, plus coordination with energy commissions from nearby towns as well as state organizations.
  - a. We continue to maintain our membership in Clean Energy NH and make use of their data collection and webinars.
  - b. MEC has invited speakers to our meetings who have had success in their towns at a variety of energy saving efforts. The Town of Shelburne (pop. 500) presented at a Zoom meeting about the process of installing solar on

their municipal building from idea to completion. Later there was a committee meeting with them to further describe the process, as we investigate adding solar to the new Highway Department building.

- c. Energy Aggregation: This is another opportunity for the Town, on our own or by combining efforts with other towns to purchase energy at a lower cost. This would require a warrant article to be approved. We have it under discussion.
- d. Sierra Club is coordinating towns in NH for a warrant article for going 100% alternative energy by 2050, and 13 towns in NH have passed this in their town. Due to Covid, it has been difficult to mobilize to get information out to see if our residents support this effort.
- e. One MEC member, who has a background in alternative energy, has suggested possible wind energy to add to town possibilities, which we plan to investigate.
- Working with local, state and federal organizations, schools and municipal departments to identify and assess energy inefficiencies and to recommend economic and environmental solutions.
- a. Clean Energy NH had a two-day conference this year which was attended by an MEC member. This is one of the benefits of being a member.
- b. SB 286 relative to NH community power law was passed in 2019. This will help municipalities manage new electricity supply portfolios and provide electricity to residents and businesses. Distribution utilities continue to deliver power and operate transmission and distribution systems (Eversource, Unitil, Liberty, etc.).
- c. Carbon Cash Back is supported by Citizens Climate Lobby and is being proposed at the Federal level, but there is no reason it could not be passed by states before the Federal bill can be passed. This idea may work, but our energies at this time were voted to be spent on projects already started, but we will monitor.
- d. We promote Hillsborough County Area Renewable Energy Initiative (HAREI), a DIY installation assistance for homeowners, and have at least one Mason resident who recently used their expertise to install solar panels.
- Acting in an advisory role to other Town Boards and committees to develop and/or amend local regulations and ordinances that would promote conservation and reduce greenhouse gas emissions.

- a. MEC has been in touch with Town Hall renovations/repairs committee to consult as needed to research and review the most energy efficient pathways during this project.
  - b. Mason Building inspector, Jake Olson, spoke at a meeting to explain current building standards (construction criteria) which are much more energy saving. Avoidance of asbestos has resulted in cellulose for ceilings and foam for walls with much higher R ratings.
  - Promoting community wide energy efficiency practices through education and outreach.
  - a. To this end, there is now a [www.MasonNHEnergy.org](http://www.MasonNHEnergy.org) website where MEC can post energy information to share. There is a Tour of Mason Solar and Alternative Energy by MEC member, and links and info pertinent to Mason residents. Also find links to education for schools, DYI help with putting up solar and current news on energy in NH.
  - b. As a result of Building Inspector Jake Olson's talk, MEC put together a two-page document on Solar Siting Considerations and Water Saving Landscaping which can be included as info for permit applicants. This directly concerns solar siting for the house to benefit from passive solar, and maximize solar panels when building or later on. It also includes landscaping tips for maximizing cooling or wind blocks with trees and shrubs, as well as rain gardens for water conservation.
  - c. MEC Education Committee has put together a document for Mason teachers and students suggesting lesson plans and topics to explore regarding energy conservation of all kinds. We had planned to help teachers with an energy kit NHVEEP materials, but put this on hold due to Covid limitations and teachers' time online.
  - Forming subcommittees to focus on specific objectives of the committee, including grant writing, public relations, education and outreach.
  - a. We had subcommittees formed for working on Master Plan chapter and for Town Meeting table of information. Another committee was formed to determine the possibilities for solar for the Highway Dept building — based on the Town of Shelburne experience with municipal solar.
- With great attendance at meetings, even when on Zoom, our committee only skipped the April meeting and did not meet in December per tradition. Alternates to the main five members attend as regularly as members. This year we added Kate Messer, a senior in high school, to our members to

include youth of Mason as well. We also have reluctantly accepted the resignation of members Doug Whitbeck and Liz Fletcher.

Anyone interested in being a part of this dynamic committee, where action items get done, good humor abounds and planning goes with dreaming of the best, is welcome to contact the committee. Current members include Kathy Chapman, Chair; Michele Siegmann, Co-Chair; Michelle Scott, Secretary; Dave Morrison; Kate Messer; and alternates Dick Stockdale, Curt Spacht, Darrell Scott, Garth Fletcher and Joe Harney.

## **Mason Public Library Report**



The year 2020 saw countless changes in the day-to-day operations of the library as well as the multi-faceted learning curve needed to promote our library and continue to supply our patrons with the materials they needed to become remote learners and teachers.

On March 17, 2020 the New Hampshire Inter-library Loan system was shut down, making access to materials not held in our library impossible to acquire. The Mason Public Library stepped up to the challenge and began a curbside service to our patrons. The Mann House was officially closed on March 28, 2020.

While the library was closed, the staff alternated hours to manage ongoing responsibilities. Storytime and the Summer Reading programs became virtual via Facebook and “take-and-make” craft kits.

These kits were designed so parents could reserve the packets for their children, which included worksheets and everything necessary to complete the craft. This program was extremely successful.

On September 5, 2020 the library reopened for curbside pickup and the New Hampshire Inter-library loan system began lending with new protocols in place.

The library made the most of a Covid-19 opportunity by applying for reimbursement through the C.A.R.E.S Act. We purchased a large outdoor storage container that became our weatherproof curbside pickup for patron-requested materials and Mason Elementary School loans and returns. Plexi-glass partitions and another barcode reader are located on our circulation desks.

In October Director Ms. Denise Ginzler retired. Ms. Ginzler devoted 24 years to the Mason Public Library, the children and community. Her knowl-

edge of the collection and the workings of the library are second-to-none. She will be missed but deserves her well-earned retirement.

Judy Forty, long-time Mason Public Library Trustee, employee and Activities Director has accepted the position of Acting Director of the library.

In the fall and holiday season, virtual activities continued including the Solstice candle lighting celebration.

We at the Mason Public Library want to thank our dedicated staff, who continue to be flexible, while working during a pandemic, as well as loyal patrons and the community for their continued support and patronage during these unrepresented times. Together we will look forward to new ways and new adventures.

Library Trustees,  
Lynn McCann, Elena Kolbenson and Robin Smith

### Library Statistics – 2020

RECEIPTS:	Town Budget	Library Checking	
Town Appropriations	\$54,936.77		
Donations	\$0.00	\$102.00	
Fundraising	\$0.00	\$0.00	
Whittier-Locke Trust Fund Interest	\$0.00	\$0.00	
Fines/lost book fees	\$0.00	\$42.80	
Checking account interest	\$0.00	\$3.11	
<b>TOTAL Receipts</b>	<b>\$54,936.77</b>	<b>\$147.91</b>	<b>\$55,084.68</b>
EXPENDITURES:			
Library Wages	\$32,267.02		
Library Payroll Taxes	\$2,481.11		
Library Workers' Comp.	\$128.00		
Library Continuing Education	\$0.00		
Mileage	\$87.40		
Telephone	\$738.72		
Software	\$554.94	\$0.00	
Postage	\$24.55		
Supplies	\$944.63	\$0.00	
Dues & Fees (bank fees of 12-refunded \$6) (CORI)	\$986.52	\$53.50	
Programming	\$592.83	\$0.00	
Books	\$4,248.42	\$0.00	
<b>TOTAL Expenditures</b>	<b>\$43,054.14</b>	<b>\$53.50</b>	<b>\$43,107.64</b>
<b>Return to Town General Fund</b>	<b>-\$11,882.63</b>		
<b>Accounts - held by Library</b>		12/31/20	
People's United Municipal Checking		\$8,276.53	
Wellington Shields Investment		\$14,171.43	
Pam Steinberg Memorial Fund CD renews annually-interest only		\$1,284.86	***verify
"Friends" Building CD renews annually-interest only		\$638.60	***verify
EOJones Municipal Account		\$12,080.72	
<b>TOTAL</b>		<b>\$36,452.14</b>	



## Building Inspector Report



There have been 34 permits issued during 2021. Listed below are the number and type of permits issued:

- 22 Building permits, two of which are new homes
- 4 Electrical permits
- 8 Gas / furnace permits

Application for building electrical and plumbing permits can be found on our town's website, [www.masonnh.us](http://www.masonnh.us). Please call the Selectmen's office at 878-2070 or email [buildinginspector@masonnh.us](mailto:buildinginspector@masonnh.us) with any questions regarding building, electrical and plumbing permits.

If you are unsure of when a permit is required, please refer to the Mason Planning Ordinance, available through the website or the Selectmen's office.

Respectfully Submitted,  
Jacob Olson  
*Mason Building Inspector*



*Boston & Maine  
Railroad trestle,  
Greenville –  
circa 1915*

## **Town of Mason Vital Records**

**For Year Ending December 31, 2020**

### **Resident Marriages**

<b>Date</b>	<b>Name</b>	<b>Place of Marriage</b>
Feb. 1	Myles Holman Meredith Cashman	Mason
April 4	Thomas Ralls Krystal Stoddard	Mason
May 24	Douglas Wightman Debra Cleveland	Mason
June 13	Patrick Vandyke Tara Affannato	Mason
Oct. 10	Derick Avard Erin Rother	New Ipswich
Oct. 30	Michael Lamarre Kimberly Vocell	Holderness
Oct. 31	Michael Faustino Danielle Caristinos	Mason

### **Births in the Town of Mason**

<b>Date</b>	<b>Name</b>	<b>Place of Birth</b>	<b>Parents</b>
Jan. 14	Jack David Landry	Nashua	Michael Landry Samantha Landry
March 21	Evan Anthony Bearse	Nashua	Nathan Bearse Amanda Bearse
April 10	Emersyn Marie Ikenberry	Nashua	Brad Ikenberry Amy Joyce
June 12	Ellie Anne Irwin	Nashua	Charles Irwin II Katelyn Irwin
June 25	Parker James Zapotok	Nashua	David Zapotok Kelly Zapotok
August 11	Danica Scarlett Bell	Nashua	Michael Bell Stephanie Martel

Sept. 8	Tristan Brian Kelly	Milford	Brian Kelly Andrea Chan
Oct. 15	Miabella Faye Dube	Milford	Eve Sabotka
Nov. 30	Raylyn Kathryn Rheault	Nashua	Alex Rheault Bailee Garside

### **Resident Deaths for the Town of Mason**

<b>Date</b>	<b>Name</b>	<b>Place of Death</b>
May 11	Curtis M. Dunn	Manchester
July 18	Karen A. Mayou	Nashua
Sept. 6	Gladys E. Baker	Milford
Sept. 11	Charles C. Pierce III	Unknown
Nov. 15	Anna M. Faiello	Mason
Nov. 30	Jon Pearson	Mason
Dec. 1	Albert J. Blais	Unknown
Dec. 3	Raelene S. Smith	Unknown
Dec. 24	Christopher A. Joyce	Mason

### **Burials in the Town of Mason**

<b>Date</b>	<b>Name</b>	<b>Cemetery Location</b>
May 16	Curtis M. Dunn	Prospect Hill Cemetery
August 1	Alvie E. Carpenter	Prospect Hill Cemetery
Sept. 12	Barbara A. Harris	Prospect Hill Cemetery
Oct. 21	George AG Muis	Prospect Hill Cemetery
Nov. 28	Mattie R. Marco	Prospect Hill Cemetery
Unknown	Christopher A. Joyce	Prospect Hill Cemetery

## Town of Mason, New Hampshire

### 2020 Presidential Primary, February 11, 2020

Held at the Town Hall, 7 Meetinghouse Hill Rd.  
Mason, New Hampshire

Moderator Catherine Schwenk declared the polls open at 11:02 am.

The total number of voters on the checklist was 1,031. There were 28 same-day voters who registered for a total of 1,059 and 24 absentee voters. 50 Undeclared voters voted Republican and 168 Undeclared voters voted Democrat. A total of 518 residents voted: 226 Republicans and 292 Democrats, representing a 49 percent turnout.

The Moderator administered the oath of office to the following ballot counters: Bob Bergeron, Kathy Chapman, James Dore, Cheryl Ellis, Devan Fletcher, Liz & Garth Fletcher, Maria & Stanley Francis, Peter Goldsmith, Jon Green, Connie & Gerry Lacasse, Bruce & Laura Mann, Pam McGinnity, Tom Mitchell, Charles Moser, Jeannine & Philip Phalon, Carolyn Place, Wendy Reed, Michelle Scott, Doug & Gwen Whitbeck, Brenda Wiley and Patty Young.

The State of New Hampshire Primary Election results are as follows:

#### **Republican** (17 candidates on the ballot)

Rick Kraft	12
Mary Maxwell	12
Eric Merrill	13
Donald J. Trump	190
Joe Walsh	2
Bill Weld	20

*There were 6 write-in votes*

#### **Democratic** (33 candidates on the ballot)

Deval Patrick	3
Bernie Sanders	79
Joe Sestak	1
Tom Steyer	13
Elizabeth Warren	23
Andrew Yang	7
Joseph R. Biden	17
Corey Booker	1
Pete Buttigieg	71

Tulsi Gabbard 9  
Amy Klobuchar 47 *There were 10 write-in votes*

Moderator Catherine Schwenk declared the polls closed at 7:04 pm. Ballot counting ended at 8:25 pm.

Debra A. Morrison  
*Mason Town Clerk*

## **Town of Mason and Mason School District Election**

**March 10, 2020**

Held at the Town Hall, 7 Meetinghouse Hill Rd.  
Mason, New Hampshire

Moderator Catherine Schwenk declared the polls open at 11:01 am. The total number of voters on the checklist was 1,043. There were six (3) newly registered voters and 15 absentee voters. A total of 315 residents voted, representing a 30 percent turnout. There was one voter requiring assistance with their ballot. There were 400 town and 400 school ballots printed.

The results of the Town Election on Article 1 are as follows:

### **Moderator**

Catherine Schwenk 272

### **Selectman**

Louise Lavoie 194

### **Supervisor of the Checklist**

John Suiter 4 [write-in votes]

### **Library Trustee**

Elena Kolbenson 271

### **Trustee of Cemeteries**

Jeannine Phalon 276

### **Trustee of Trust Fund**

Pamela McGinnity 269

The results of the Mason School District Election on Article 1 are as follows:

**School Board Member**

Anne Richards 245

**School Board Member**

Tim Leak 256

**School District Treasurer**

Christine Irlbacher 244

**School District Moderator**

Catherine Schwenk 253

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees or officers chosen as printed in the Annual Mason School District Report?

Yes 256 / No 34 / Article 2 carries

Results of **Article 3** — Shall The Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Sixty Eight Thousand Nine Hundred Forty Two Dollars (\$3,168,942.00)? Should this article be defeated, the default budget shall be Three Million One Hundred Twenty Two Thousand Two Hundred Seventy One Dollars (\$3,122,271.00) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **NOTE:** This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article 5–0.

Yes 198 / No 97 / Article 3 carries

Results of **Article 4** — Shall The Mason School District raise and appropriate the sum not to exceed Twenty Thousand Dollars (\$20,000.00) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020, unreserved fund balance available for transfer on July 01? No

amount to be raised from taxation. The School Board recommends this warrant article 5–0. (Majority vote required.)

Yes 210 / No 87 / Article 4 carries

**Results of Article 5** — Shall The Mason School District raise and appropriate the sum not to exceed Ten Thousand Dollars (\$10,000.00) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020, unreserved fund balance available for transfer on July 01? No amount to be raised from taxation. The School Board recommends this warrant article 5–0. (Majority vote required.)

Yes 207 / No 87 / Article 5 carries

**Results of Article 6** — Shall The Mason School District raise and appropriate the sum not to exceed Fifteen Thousand Dollars (\$15,000.00) to be added to the previously established Unanticipated Tuition Cost Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020, unreserved fund balance available for transfer on July 01? No amount to be raised from taxation. The School Board recommends this warrant article 5–0. (Majority vote required.)

Yes 192 / No 99 / Article 6 carries

Absentee ballots were opened at 1:00 pm.

Ballot clerks included Connie Lacasse, Charlie Moser and Garth Fletcher.

All ballot counters took the oath of office and included Bob Bergeron, James Dore, Garth Fletcher, Judy Forty, Maria Francis, Stanley Francis, Peter Goldsmith, Connie Lacasse, Gerry Lacasse, Bruce Mann, Tom Mitchell, Dave Morrison, Charlie Moser, Carolyn Place, Wendy Reed, Doug Whitback, Gwen Whitbeck and Patty Young. No member of the same household sat at the same counting table. Dee Mitchell was the checklist reconciler.

Moderator Catherine Schwenk declared the polls closed at 7:03 pm. Ballot counting began at 7:10 pm and concluded at 8:25 pm. Results of this election were announced at 8:27 pm.

Debra A. Morrison

*Mason Town Clerk*

## **Mason Town Meeting**

**March 14, 2020**

Held at the Mason Elementary School, 13 Darling Hill Rd.  
Mason, New Hampshire

*The 2019 Town Report was dedicated to the residents of Mason for supporting and investing in much-needed infrastructure improvements. The Highway Department moved into their expanded facility, the process of restoration of the Town Hall has begun and the saving and restoration of the Sunny Valley Schoolhouse #5 on Valley Rd. has also begun.*

Moderator Catherine Schwenk came to the microphone and called the 2020 Town Meeting to order at 9:02 am. She requested that non-voters wear non-voter credentials and sit in the first row to the Moderator's left. There was no request for interpretive services. She indicated the fire and emergency exits and then introduced those sitting at the head table: Select Chair Louise Lavoie, Selectman Charles (Charlie) Moser, Selectman R. Peter (Pete) McGinnity and Town Clerk Debra (Deb) Morrison.

There were 62 voters and 1 nonvoter present with 1,046 names on the checklist, representing a less than ten percent turnout.

The Moderator acknowledged that preparation for this meeting is a coordinated effort of many individuals and requested a round of applause for their efforts.

The Moderator then reviewed the procedure for voters. Voters wishing to speak should use the microphone and address any questions to the Moderator. Residents need to give their name at the microphone when recognized. All amendments and substantive motions must be in writing (please also print your name) and signed by the maker and seconder.

Five voters may make a written request for a secret ballot vote prior to a voice vote or division vote per RSA 40:4A. Voters and seconders must be present at the meeting to request a secret ballot vote.

Every voter is entitled to speak on a debatable motion unless the meeting, by a two-thirds vote, has ordered discussion stopped. A voter is entitled to speak a second time on the same question provided all voters who wish to speak have spoken.

The Moderator then announced the results of the Town and School District elections held on March 10. Total votes cast were 315 out of a total of



1,046, representing a 30 percent turnout. She declared the winning candidates elected to their respective offices.

**Moderator:** Catherine Schwenk 272

**Selectman:** Louise Lavoie 194

**Supervisor of the Checklist:** John Suiter [write-in] 4

**Library Trustee:** Elena Kolbenson 271

**Trustee of Cemeteries:** Jeannine Phalon 276

**Trustee of Trust Funds:** Pamela McGinnity 269

The following articles were voted on at the polls on Tuesday, March 10, 2020.

### **Mason School District Results**

**School Board Member:** Anne [Nancy] Richards 245

**School Board Member:** Tim Leak 256

**School District Treasurer:** Christine Irlbacher 244

**School District Moderator:** Catherine Schwenk 253

Results of **Article 2** — Shall the Mason School District accept the reports of agents, auditors, committees, or officers chosen as printed in the Annual Mason School District Report?

Yes 256 / No 34 / Article 2 carries

Results of **Article 3** — Shall The Mason School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling Three Million One Hundred Sixty Eight Thousand Nine Hundred Forty Two Dollars (\$3,168,942.00)? Should this article be defeated, the default budget shall be Three Million One Hundred Twenty Two Thousand Two Hundred Seventy One Dollars (\$3,122,271.00) which is the same as last year, with certain adjustments required by previous action of the Mason School District, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. NOTE: This operating budget warrant article does not include appropriations contained in ANY other warrant articles. The School Board recommends this article 5-0.

Yes 198 / No 97 / Article 3 carries

Results of **Article 4** — Shall The Mason School District raise and appropriate the sum not to exceed Twenty Thousand Dollars (\$20,000.00) to be added to the previously established Educating Educationally Disabled Children Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020 unreserved fund balance available for transfer on July 01? No amount to be raised from taxation. The School Board recommends this warrant article 5–0. (Majority vote required.)

Yes 210 / No 87 / Article 4 carries

Results of **Article 5** — Shall The Mason School District raise and appropriate the sum not to exceed Ten Thousand Dollars (\$10,000.00) to be added to the previously established School Building and Grounds Maintenance Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020 unreserved fund balance available for transfer on July 01? No amount to be raised from taxation. The School Board recommends this warrant article 5–0. (Majority vote required.)

Yes 207 / No 87 / Article 5 carries

Results of **Article 6** — Shall The Mason School District raise and appropriate the sum not to exceed Fifteen Thousand Dollars (\$15,000.00) to be added to the previously established Unanticipated Tuition Cost Capital Reserve Fund (established in 2010), with such amount to be funded from the June 30, 2020 unreserved fund balance available for transfer on July 01? No amount to be raised from taxation. The School Board recommends this warrant article 5–0. (Majority vote required.)

Yes 1920 / No 99 / Article 6 carries



The colors were presented by Drew and Samson Hodges and Assistant Scout Master Don Hodges of Troop 4 in Milford (formerly of Troop 264 in Mason). The Pledge of Allegiance was led by Samson Hodges. Samson was presented with a compass and congratulations for reaching his Eagle Scout rank. Catherine said that George (Schwenk) would be proud of him.

There was no objection to waiving the reading of the Warrant.

In regards to voting by ballot, it was clarified “to please come out of your seats to the center aisle and receive a yes/no ballot. Come down the center aisle to the ballot box. It is your responsibility to place your vote in the box. You may pocket the other half of the ballot or put it in the wastebasket. Please return to your seat by the side aisle.”

**Article 2:** Louise Lavoie moved and it was seconded to see if the Town will vote to accept the reports of its agents, auditors, committees or officers chosen as printed in the Mason Annual Report.

*Article 2 carries unanimously.*

**Article 3:** Charlie Moser moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Two Million, Fifty Thousand, Nine Hundred and Eighty-Three Dollars (\$2,050,983) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required.) (Recommended by the Selectmen.)

Jack Flanagan noted that our liability insurance went up \$4,000. Is this through the municipal association? Charlie said that figure is set in a pool and we use Primex. Jack suggested we go outside of Primex to look for other insurance. So noted.

Martha Jacques said she used to be the town prosecutor. “We no longer have a prosecutor and the Chief performs this duty himself. Why do we still have a line item for a prosecutor if he’s doing this on his job time? Why do we pay him an additional \$7,500?” Charlie responded that it’s specialized work and part of his compensation package.

*Article 3 carries.*

John Lewicke made a motion to advance to Article 12 because of its importance. Seconded by Mike Bromberg. Motion to advance carries.

**Article 12:** Charlie Moser moved and it was seconded to see if the Town will adopt the provisions of RSA 72:61-64 inclusively, which provides for an optional property tax exemption from the property’s assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy system equipment under these statutes. (Majority vote required.) (Recommended by the Selectmen.)

Charlie explained the town has had a solar exemption for some time now. Last year the legislature expanded the definition of solar energy systems. If a municipality readopts after January 2020, solar energy means we would expand the amount of this exemption to include panels, inverters, batteries, etc. — all equipment to supply energy to a building.

John Suiter wants to know how many people are we talking about for this

exemption? Charlie: “I see two now, but I don’t know how many people currently have solar energy systems.” John Lewicke: “This gives a special benefit to a small number of people. We’re paying the difference. This is an expensive hobby and we’re paying an unfair share.” Dotsie Millbrandt: “I regret voting for the solar exemption a few years ago. There are exemptions for many good things, but we all need to pay taxes.”

Mike Judge: “If this encourages more people to go solar, what is the impact to the town?” Charlie said it’s hard to calculate because we don’t know how many people have systems. It just takes the value of the electrical system off the equipment. The government is trying to encourage people to become more carbon neutral.

Michele Scott: “Part of the Energy Commission’s mission is to try to reduce energy consumption. It’s not all about taxes. Rebates from the government will expire in December. Please see their table and think of cleaner air.”

Connie Lacasse: “What happens when there’s a fire and the panels are on the roof? Is it a risk to fire and police and risk for insurance?”

Fire Chief Fred Greenwood said, “Connie, I appreciate you worrying about this. We’ve trained for this and it is a concern, but we fight it in a different way. If it looks like the roof will go, we’re not near it.”

John Suiter said somebody needs to pay for this as it’s coming out the budget. Charlie responded that it doesn’t take anything away, it just doesn’t add to the budget.

Rob Doyle made a motion to move the question. Motion passes, ending discussion.

*Article 12 fails.*

**Article 4:** Pete McGinnity moved and it was seconded to see if the Town will raise and appropriate the sum of Fourteen Thousand (\$14,000) to be added to the Police Cruiser Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Pete explained this article helps us to budget to replace police cruisers and will not increase the tax rate so we can just purchase them.

*Article 4 carries unanimously.*

**Article 5:** Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Sixty-One Thousand Dollars (\$61,000) for the purpose of repair and maintenance of the Town’s paved roads, or take any other action relative thereto. (Majority vote required.) Recommended by the Selectmen.

Louise explained that this is a continuation of a project started back in 2015. “We’ve taken on a couple of pretty large projects, including Russell Rd. We returned that road to dirt last year and we’ve had the engineering done on it to replace a culvert. This will help complete the culvert project. We’ll let it sit this year to compact and will repave in 2021.”

John Lewicke: “Why is there not a similar article to help the dirt roads with crushed rock, and how much will that cost?” Louise: “We increased [the budget] for more aggregate and will be purchasing different sized stone to address this. We also signed a contract that will allow the town to apply calcium chloride ourselves.”

Road Agent Dave Morrison said, “We’ve only had two mud seasons this year compared to the four last year. We did have to buy a lot of stone. Our supplier increased their costs and hopefully we should have some money left to apply more crushed stone. We’re checking out other options as well.”

John Suiter asked how many miles of paved roads we have. Dave said there are about 20 to 22 miles each of paved and dirt. John asked why the paved roads are getting more attention. Louise replied that that was not exactly true. Pete McGinnity explained that the actual maintenance of dirt roads is cheaper than for paved roads. John added that he thought Dave was doing a great job.

Dave said that there’s a lot of maintenance on dirt roads. “For paved road restoration, we have to hire people to come in.”

Bette Goen: “I live on that dirt road [Russell]. We weren’t happy after improving our property for 40 years. Fifty-50 dirt/paved roads? Welcome to Mason. If we insist on paving, you’re going to price retirees out of this town. The highway dept. is doing the best they can on an affordable budget.”

Connie Lacasse: “Wasn’t Briggs Rd. going to be finished?” Louise said the road was so deteriorated it had to be taken back to dirt. Dave said, “We were hoping to do it with our own equipment, but it was so thick we couldn’t break it up without reclaiming it, and we didn’t have the money to reclaim it.” Connie said they were told this would have a finished coat. Charlie explained there is no plan to pave Briggs. Ann Moser made a motion to move the question which carries unanimously.

*Article 5 carries.*

**Article 6:** Charlie Moser moved and it was seconded to if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Fire Department Vehicle Capital Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Charlie says we have \$50,400 in capital reserve. Fire Chief Fred Greenwood says that with the cost of a new engine — between \$600K – \$700K — he’s looking at a program through the federal government to get a free one like Temple did. “If we have money set aside, it will reduce the hit. We plan to get rid of engine 4, the computers on it aren’t friendly all the time. Engine 3 is very reliable.” He has a person cruising the web sites looking for something, however, the used fire truck market is thin. One may be available from the federal government.

John Suiter asked what we’ll do with the old truck. Fred said we’ll get what we can for them.

*Article 6 carries unanimously.*

**Article 7:** Pete McGinnity moved and it was seconded to see if the town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Highway Department Equipment Reserve Fund previously established. (Majority vote required.) Recommended by the Selectmen.

Pete said this is putting money aside for a rainy day. “We usually try to buy used equipment to reduce the burden on the taxpayers.”

Jack Flanagan noted on p. 22 that, “we didn’t spend all of the budgeted money from last year. Why don’t we use that?” Pete explained that we start with a zero-based budget every year and we don’t always spend all the money for various reasons. “If the money is not spent, it goes back into the general fund. We then look at the general fund and if there’s money, we take it out and use it to adjust the tax rate, essentially giving it back to the taxpayers. We had one truck that wouldn’t pass inspection. Because the fund amount was raised last year, we were able to replace that truck with no additional funds needed.”

Rob Doyle made a motion to move the question and the motion carries.

*Article 7 carries.*

**Article 8:** Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the amount of Ten Thousand Dollars (\$10,000) for the purpose of creating and maintaining recreational trails on town properties, and further to authorize withdrawal of said sum from the Forestry Maintenance Fund. (Majority vote required.) Recommended by the Selectmen.

Louise said the forestry fund has \$106K and this has no impact on the tax rate. The Forestry Committee is also partnering with the Conservation Commission.

John Suiter asked if the trails include the railroad tracks. Liz Fletcher said this money will be used on the quarry emergency road. The bridge needs to be replaced so an ambulance can get into the quarry.

*Article 8 carries unanimously.*

**Article 9:** Charlie Moser moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Four Thousand Seventy-Two Dollars (\$4,072) for the purpose of reimbursement of the Conservation Commission for the legal and appraisal expenses related to the acquisition of Lot E-18, and to further authorize withdrawal of said sum from the Forestry Maintenance Fund. (Majority vote required.) Recommended by the Selectmen.

Charlie explained that last year the town received two parcels of land — Wolf Rock [on Scripps Lane] and the corner of Greenville and Wilton Roads. There are expenses associated with these acquisitions. Reimbursement is appropriate since one of them is managed by the Forestry Committee.

*Article 9 carries.*

**Article 10:** Pete McGinnity moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Fifty-Four Thousand Dollars (\$54,000) for the purpose of purchasing and equipping a new police cruiser with funding as follows: Twenty-Five Thousand Dollars (\$25,000) to come from the Police Revolving Fund and the balance of Twenty-Nine Thousand Dollars (\$29,000) to come from the Police Cruiser Capital Reserve Fund, or take any other action relative thereto. (Majority vote required.) Recommended by the Selectmen.

Pete explained that this will not affect the tax rate at all. The police revolving fund comes from detail work and is another account that builds and can support any police related needs.

*Article 10 carries unanimously.*

**Article 11:** Louise Lavoie moved and it was seconded to see if the Town will vote to establish a Town Hall Renovation Capital Reserve Fund under the provisions of RSA 35:1 for funding renovations to the Town Hall, and to raise and appropriate the amount of Three Thousand Ten Dollars (\$3,010) to place in said fund. This amount of Three Thousand Ten Dollars (\$3,010) to come from unassigned fund balance (this represents a donation previously received by the Wolf Rockers Square Dance Club. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required.) Recommended by Selectmen.



Louise said that the Wolf Rockers gave us the balance of their funds after disbanding last year. This fund will allow us to put this money into a fund to also allow all the fundraising done by the town to help renovate the town hall.

Ann Moser said, "Curt Dunn would have approved of this."

*Article 11 carries unanimously.*

**Article 13:** Pete McGinnity moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Twenty-Four Thousand, Four Hundred Ninety Dollars (\$24,490) for the purpose of completing an engineering study for improvements to the Abbot Hill Rd. and Starch Mill Rd. intersection. This special article is a special article per RSA 32:3 VI (d) and RSA 32:7 V. (Majority vote required.) Recommended by the Selectmen.

Pete said this will be used for the wetland permits, etc. needed for that intersection where we have many issues with the culverts and flooding. "The same engineer did Russell Rd. and we'll be able to apply for grants to get the funds to improve that intersection somewhere between \$200K to \$300K."

Barbara DeVore said that this is money well spent. A portion of the Aquatic Resource Mitigation (ARM) fund goes to the culvert projects.

*Article 13 carries unanimously.*

**Article 14:** Louise Lavoie moved and it was seconded to see if the Town will vote to raise and appropriate the sum of Eight Thousand Nine Hundred Ninety-Three Dollars (\$8,993) for the purpose of purchasing and installing an alarm system at the Highway Garage. (Majority vote required.) Recommended by the Selectmen.

Louise said they chose this to be a separate article instead of burying it in budget. It was recommended by Primex to protect the town from major loss of our equipment, which was evaluated to be \$493,000 for insurance purposes.

Mike Judge asked if this reduces our rates. Louise responded that this really protects our equipment from loss. Pete said municipal insurance is very different from homeowner insurance. Primex insures most of the municipalities in the state, so we're part of a larger pool and is based upon the number of claims made in that year. Mike asked who monitors those alarms. Louise said a third party monitors through Hollis Dispatch.

*Article 14 carries unanimously.*

On motion of Michael Bromberg and duly seconded, Town Meeting was adjourned Sine Dai at 10:37 am.



Following Town Meeting, Moderator Catherine Schwenk administered oaths of office to Louise Lavoie, Pamela McGinnity and John Suiter.

Debra A. Morrison  
*Mason Town Clerk*

## **Town of Mason, New Hampshire** **Preprocessing of Absentee Ballots for the State Primary**

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**Thursday, September 3, 2020**

On Thursday, September 3, 2020, the following people met at 4:30 pm at the Town Hall to preprocess the absentee ballots received back to this day in order to allow more expeditious processing on election day: Selectman Charlie Moser, Moderator Catherine Schwenk, Town Clerk Deb Morrison, Ballot Clerk Connie Lacasse and Supervisor of the Checklist Dotsie Millbrandt.

Due to the Coronavirus pandemic this year, the Secretary of State's office has permitted Town Clerks and Moderators to preprocess absentee ballots on the Thursday, Friday, Saturday or Monday before the election to help with the anticipated increase of absentee ballot requests.

The process includes opening of the outer envelope only of the absentee ballot and checking that signatures on the affidavit envelope inside have been properly executed. The Moderator reads out the name of the person returning the ballot, opens the outer envelope, inspects the affidavit envelope and the Ballot Clerk takes a yellow highlighter and crosses through the name indicating that this ballot has been preprocessed.

There were three ballots rejected due to the affidavit envelope not having been signed. After the meeting adjourned at 5:05 pm, Deb went back to the office and called all three people. One individual came back to the office and filled out a new request and absentee ballot. The other two (from the same household) ultimately came and voted on election day. There were 66 ballots that were preprocessed.

Debra A. Morrison  
*Mason Town Clerk*

# **Town of Mason, New Hampshire**

## **State Primary Election**

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**September 8, 2020**

Held at the Town Hall, 7 Meetinghouse Hill Rd.  
Mason, New Hampshire

Moderator Catherine Schwenk declared the polls open at 11:01 am.

The total number of voters on the checklist was 1,056. There were five (5) same-day voters registered and 83 absentee voters. 64 Undeclared voters voted Republican and 67 Undeclared voters voted Democrat. A total of 403 residents voted: 230 Republicans and 173 Democrats, representing a 38 percent turnout.

The ballot clerks were Connie Lacasse (am and pm), Charles Moser (am) and Garth Fletcher (pm).

The Moderator administered the oath of office to the following ballot counters: Robert Bergeron, Linda Cotter-Cranston, Connie LaCasse, Rob Doyle, Garth Fletcher, Maria & Stanley Francis, Peter Goldsmith, Jon Green, Connie Lacasse, Tammy McCracken, Pam McGinnity, Tom Mitchell, Dave Morrison, Charlie Moser, Jeannine & Philip Phalon, Carolyn Place, Michelle Scott, Walter Ulrich, Brenda Wiley and Patricia Young.

The State Primary Election results are as follows:

### **Republican**

#### **Governor**

Chris Sununu	200
Karen Testerman	28
Nobody	0

#### **US Senator**

Corky Messner	143
Gerard Beloin	2
Don Bolduc	72
Andy Martin	4 <i>[There was 1 write-in candidate]</i>

#### **Representative in Congress**

Steven Negron	121
Matthew D. Bjelobrk	12

Lynn F. Blankenbeker	71
Eli D. Clemmer	12
<b>Executive Councilor</b>	
Dave Wheeler	164
Bob Clegg	50
<b>State Senator</b>	
Kevin Avar	205
<b>State Representatives</b>	
John Lewicke	157
Diane Pauer	155
Edward Dana Arnold	30
<b>Sheriff</b>	
Joshua Homes	60
Christopher Connelly	124 <i>[There was 1 write-in candidate]</i>
<b>County Attorney</b>	
John J. Coughlin	117
Dan Hynes	71
<b>County Treasurer</b>	
David G. Fredette	178 <i>[There was 1 write-in candidate]</i>
<b>Register of Deeds</b>	
Edward J. Sapienza	68
Jack Flanagan	123
<b>Register of Probate</b>	
Elizabeth Ann Moreau	129
David S. Recupero	41 <i>[There was 1 write-in candidate]</i>
<b>County Commissioner</b>	
Robert H. Rowe	172
<b>Delegate to State Convention</b>	
Colton Skorupan	105 <i>[write-in candidate]</i>
	<i>[There were 12 more write-in candidates]</i>

## **Democratic**

### **Governor**

Dan Feltes	44
Andru Volinsky	117 <i>[There were 2 write-in candidates]</i>

### **US Senator**

Paul J. Krautmann	10
Jeanne Shaheen	158
Tom Alciere	4

### **Representative in Congress**

Ann McLane Kuster	166
Joseph Mirzoeff	6

### **Executive Councilor**

Debora B. Pignatelli	153 <i>[There was 1 write-in candidate]</i>
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### **State Senator**

Melanie Levesque	160 <i>[There was 1 write-in candidate]</i>
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### **State Representative**

Brian Rater	119
Chris Wheeler	108 <i>[There were 2 write-in candidates]</i>

### **Sheriff**

Bill Barry	140 <i>[There were 2 write-in candidates]</i>
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### **County Attorney**

Michael Conlon	139 <i>[There was 1 write-in candidate]</i>
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### **County Treasurer**

William Bryk	142
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### **Register of Deeds**

Jim O'Connell	49
Mary Ann Crowell	96

### **Register of Probate**

Elizabeth Ropp	143
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### **County Commissioner**

Suzanne Ketteridge	96
Julie Radhakrishnan	43

Moderator Catherine Schwenk declared the polls closed at 7:05 pm. Ballot counting began at 7:32 and ended at 8:50 pm.

Debra A. Morrison  
*Mason Town Clerk*

**Town of Mason, New Hampshire**  
**Preprocessing of Absentee Ballots for the**  
**State General Election**

**Thursday, October 29, 2020**

On Thursday, October 29, 2020, the following people met at 4:32 pm at the Town Hall to preprocess the absentee ballots received back to this day in order to allow more expeditious processing on election day: Selectman Charlie Moser, Moderator Catherine Schwenk, Town Clerk Deb Morrison, Deputy Town Clerk Suzanne Kelly, Ballot Clerk Garth Fletcher and Supervisor of the Checklist Dotsie Millbrandt.

Raymond Buckley, appointed by the NH Democratic Party, was there as an official challenger and observed the process.

Due to the Coronavirus pandemic this year, the Secretary of State's office has permitted Town Clerks and Moderators to preprocess absentee ballots on the Thursday, Friday, Saturday or Monday before the election to help with the anticipated increase of absentee ballot requests for the 2020 Primary and General Elections.

This process includes opening of the outer envelope only of the absentee ballot and checking that signatures on the affidavit envelope inside have been properly executed. The Moderator reads out the name of the person returning the ballot, opens the outer envelope, inspects the affidavit envelope and the Ballot Clerk takes a yellow highlighter and highlights the name, indicating that this ballot has been preprocessed.

There were two ballots rejected due to no affidavit envelope enclosed. After the meeting adjourned at 6:00 pm, Deb went back to the office and called both people. There were 180 ballots out of 187 that were preprocessed.

Debra A. Morrison  
*Mason Town Clerk*

## **Town of Mason, New Hampshire**

### **State General Election**

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**November 3, 2020**

Held at the Mason Elementary School, 13 Darling Hill Rd.  
Mason, New Hampshire

Moderator Catherine Schwenk declared the polls open at 8:03 am. There were 1,079 voters on the voter checklist. A total of 957 residents voted, representing an 84 percent turnout. There were 188 absentee ballots cast and 62 newly registered voters.

The Moderator expressed her appreciation to Chris Rush and Wally Brown for setting up the facilities for this election.

The Moderator announced that the outer envelopes of the absentee ballots would be opened in accordance with RSA 659:50 and were subsequently recorded beginning at 10 am per RSA 659:49. Selectman Charlie Moser assisted the Moderator during this process. There were 180 absentee ballots that had been previously preprocessed on Thursday, October 29.

Ballot clerks were Eric Millbrandt and Dee Mitchell in the morning, Garth Fletcher and Sandy LeClair in the afternoon.

Bryan Townsend from the Attorney General's office reviewed the election facilities and process and gave us an A+ rating. He noted our process and setup regarding non-masked voters (those unwilling or unable to wear a mask) was excellent and unique. Due to the coronavirus pandemic, this separate voting booth was set up in the cafeteria, away from the general public, with Deputy Town Clerk Suzanne Kelly allowing in one unmasked voter at a time, while Dave Morrison was the "runner," taking their ID to the ballot clerks and collecting their voting materials.

State Trooper Frank Dicenti from Troop B also stopped by to see how things were going and to offer assistance if needed.

During the ballot count process, it was announced that no counters from the same household are to sit together at the same table.

The following ballot counters have taken the oath of office: Bob Bergeron, Kathy Chapman, Bob Doyle, Devan Fletcher, Garth Fletcher, Peter Goldsmith, Jon Greene, Tammy McCracken, Pam McGinnity, Jennifer Messer, Tom Mitchell, Dave Morrison, Brianna Phalon, Jeannine Phalon, Emilie Phillips, Carolyn Place, Michelle Scott and Walter Ulrich.

The New Hampshire General Election results are as follows...

**President / VP**

Donald J. Trump	535
Joseph R. Biden	380
Jo Jorgensen	31 <i>[There were 3 write-in candidates]</i>

**Governor**

Chris Sununu	672
Dan Feltz	253
Darryl W. Perry	23 <i>[There was 1 write-in candidate]</i>

**US Senator**

Corky Messner	483
Jeanne Shaheen	407
Justin O'Donnell	45

**Representatives in Congress**

Steven Negron	497
Ann McLane Kuster	380
Andrew Olding	47

**Executive Councilor**

Dave Wheeler	272
Debora B. Pignatelli	322

**State Senator**

Kevin Avar	546
Melanie Levesque	367

**State Representatives**

John Lewicke	556
Diane Pauer	497
Brian Rater	309
Chris Wheeler	326 <i>[There was 1 write-in candidate]</i>

**Sheriff**

Christopher Connelly	552
Bill Barry	326

**County Attorney**

John J. Coughlin	516
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Michael Conlon	296
Nicholas Sarwark	62

#### **County Treasurer**

David Fredette	508
William Bryk	291
Richard Manzo	76

#### **Register of Deeds**

Jack Flanagan	537
Mary Ann Crowell	328 [ <i>There were 2 write-in candidates</i> ]

#### **Register of Probate**

Elizabeth Ann Moreau	535
Elizabeth Ropp	336

#### **County Commissioner**

Robert H. Rowe	536
Suzanne Ketteridge	338

The Moderator declared the polls closed at 7:06 pm. Ballot counting began at 7:30 pm and concluded at 9:45 pm.

As followup to the election, a representative from the Secretary of State's office came on November 9, 2020 to pick up all ballots cast by the Town of Mason, including absentee ballots, for a recount of certain offices. These ballots will not be returned to the Town, but will be sent to Archives for storage.

Debra A. Morrison  
*Mason Town Clerk*



## Wilton Recycling Center Report



We are entering a new year and hopefully a new chapter as the world turns in Two Thousand and Twenty One. This past year has seen many unexpected, as well as anticipated, changes for the recycling center. Oddly, some of the changes have had positive results. As it is said, necessity is the mother of invention. We have rearranged our areas to accommodate the mandates for Covid-19, which have proven to be a very good resolution for some of the congestion issues. We continue to evaluate these areas for any new improvements that could be made. We appreciate all your support and understanding in these difficult times.

Two staff members, Harley Parker and Bruce Guay, have successfully passed the exam for licensed Weighmasters. This is a great addition to the flexibility of our staff. An environment of pride and enthusiasm has fallen over the center's staff and it has been a delight to watch it develop. Hopefully this atmosphere is also enjoyed by all who visit the recycling center.

We have also made several internal changes. We moved the #1 plastics to a new bay to be able to use that bay for a new tool and work room. We have created larger open spaces in all the buildings.

We are constantly making changes which will help transition the future conversion more easily. We now have garage doors on each building. This addresses the pigeon problem as well as securing and closing in the buildings.

The roof of the main building was repaired as well as other repairs done. We finally have a new upgraded electrical service. No more dimming lights or blown breakers, and we now have the capacity for future growth.

The lighting in all areas has improved immensely throughout this past year and just in time for the new hours that started on May 10, 2020.

Several months ago we started a program of collecting nonferrous metals. This means collecting all types of copper, aluminum, brass, wiring, electric motors, etc. and #1 metals (heavy metal items that are ¼" thick or more).

We process these items and sell them to recyclers who specialize in this material. It is another way to earn more revenue. We appreciate your quick willingness and enthusiasm to participate in making this a success.

We will continue to strive to provide a recycling center that you will be proud of and will enjoy visiting. We are looking forward to seeing you throughout the new year.

Carol Burgess and Staff



James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*\*

Michael J. Campo, CPA, MACCY

Scott T. Eagen, CPA, CFE

Karen M. Lascelle, CPA, CVA, CFE

Ashley Miller Klem, CPA, MSA

Tyler A. Palino, CPA\*\*\*

Kyle G. Gingras, CPA

Thomas C. Giffen, CPA

Ryan T. Gibbons, CPA, CFE

Brian D. McDermott, CPA\*\*

Justin Larsh, CPA

Sylvia Y. Petro, MSA, CFE

\* Also licensed in Maine

\*\* Also licensed in Massachusetts

\*\*\* Also licensed in Vermont

November 12, 2020

To the Members of the Board of Selectmen  
Town of Mason  
16 Darling Hill Road  
Mason, NH 03048

Dear Members of the Board:

We have audited the financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Mason for the year ended December 31, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 17, 2019. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings

##### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Mason are described in Note 1 to the financial statements. As described in Note 2-C to the financial statements, the Town of Mason changed accounting policies to change the way the Town reports its fiduciary activities by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 84, *Fiduciary Activities* in fiscal year 2019. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note 17, Prior Period Adjustment.

We noted no transactions entered into by the Town of Mason during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Mason's financial statements were:

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.

**PLODZIK & SANDERSON, P.A.**  
*Certified Public Accountants*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • [www.plodzik.com](http://www.plodzik.com)

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality and the healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for the general fund is attached to this letter.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 6, 2020.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Mason's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Mason's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Town Policies (repeat)**

The Town has not established any formally adopted policies for GASB Statement No. 54 fund balance designations, nor have they formally adopted policies for accounting procedures. Additionally, many of the financial related policies that have been formally adopted by the Town have not been reviewed or reaffirmed in a number of years. We recommend that the Board of Selectmen develop and formally adopt the above noted policies in order to clearly communicate the Town's positions in regard to the above noted items. We also recommend that the other financial related policies are reviewed and reaffirmed every three to five years.

**Chart of Accounts (repeat)**

During review of the Town's accounts, we noted that they are not adequately structured to meet State reporting requirements. The current chart of accounts is not set up to provide accurate location level reporting, as consistent location identifiers do not exist. For state reporting, expenditures need to be broken down by function and object level. Without a consistent chart of



accounts, it makes it more difficult to accurately track and reconcile the budget. We recommend that the Town adopt a similar accounting structure to that of the State in order to better track and reconcile the budget and to ease the difficulty of State reporting. It was noted that this finding was resolved as of January 1, 2020.

#### **Trust Fund Reporting**

In review of the current year trust fund activity, it was identified that rather than transferring the appropriated amount of \$30,000 per warrant article No. 7 to the capital reserves/expendable trusts, the Town only transferred the net remaining amount of \$3,276 after authorizing an expenditure as agents. Although the accounting of the transaction nets out to the same in the end, we recommend that the total gross appropriations are transferred to the capital reserves/expendable trusts and withdrawals made as agents are to only reimburse actual expenditure incurred. Furthermore, all additions to capital reserves/expendable trusts should be appropriated at the Town's annual meeting.

#### **Other Matters**

##### **Implementation of New GASB Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

**GASB Statement No. 87, *Leases***, issued in June 2017, will be effective for the Town with its fiscal year ending December 31, 2022. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.

**GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period***, issued June 2018, will be effective for the Town with its fiscal year ending December 31, 2021. This Statement will enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.

**GASB Statement No. 91, *Conduit Debt Obligations***, issued June 2019, will be effective for the Town with its fiscal year ending December 31, 2022. This Statement provides for a single method of reporting conduit debt obligations and clarifies the existing definition of a conduit debt obligation and improves note disclosures.

**GASB Statement No. 92, *Omnibus 2020***, issued in January 2020, will be effective for the Town with its fiscal year ended December 31, 2022. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.

We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles





**Town of Mason**  
**November 12, 2020**  
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generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Mason and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully,



**PLODZIK & SANDERSON**  
Professional Association

*Attachment*  
*Gov Letter Attachment – Journal Entries*

Client: 2115 - Town of Mason  
Engagement: 2019 - Town of Mason  
Period Ending: 12/31/2019  
Trial Balance: 001.0000 - Government Fund Trial Balance  
Worksheet: 910.0031 - Gov Letter Attachment - Journal Entries  
Fund Level: Fund  
Index: 01

Account	Description	W/P Ref	Debit	Credit
<b>Adjusting Journal Entries</b>				
<b>Adjusting Journal Entries JE # 1</b>				
400.0000				
To record client provided entry made after QB backup:				
01-4219-007	Police Department 6012-07 - Retirement		5,377.00	
01-2000-006	2110 Retirement Payable			5,377.00
<b>Total</b>			<b>5,377.00</b>	<b>5,377.00</b>
<b>Adjusting Journal Entries JE # 2</b>				
400.0000				
To net payments to other governments against tax revenue:				
01-3100-001	Revenue-Taxes-4000 - Property Taxes		2,721,874.00	
01-5000-003	Other Assessments 6037 - School District Assess.			2,528,210.00
01-5000-004	Other Assessments 6038 - Hillsborough County			193,664.00
<b>Total</b>			<b>2,721,874.00</b>	<b>2,721,874.00</b>
<b>Adjusting Journal Entries JE # 6</b>				
400.1800				
To adjust nonspendable fund balance to agree to tax deeded property:				
01-2530-001	1110 Retained Earnings		12,658.00	
01-2400-001	2410 Nonspendable Fund Balance			12,658.00
<b>Total</b>			<b>12,658.00</b>	<b>12,658.00</b>
<b>Adjusting Journal Entries JE # 7</b>				
400.4400				
To adjust assigned fund balance to agree to encumbrances:				
01-2500-001	2500 Assigned Fund Balance		111,707.00	
01-2530-001	1110 Retained Earnings			111,707.00
<b>Total</b>			<b>111,707.00</b>	<b>111,707.00</b>
<b>Adjusting Journal Entries JE # 9</b>				
301.0004				
To adjust transfer to trust fund from general fund that was charged against the transfer in:				
01-4910-002	To Capital Res. A Trust Funds 6036-18 - WA # 14 HD Equip. Cap. Res. (FB)		3,276.00	
01-3900-001	Interfund Operating Tr. In: 4075 - From Capital Reserve Funds			3,276.00
<b>Total</b>			<b>3,276.00</b>	<b>3,276.00</b>
<b>Adjusting Journal Entries JE # 10</b>				
300.8100				
To reclassify interfund to transfer in as funds were received 10/18/19.				
01-1200-000	DUE FROM CAPITAL PROJECT		2.00	
01-3900-005	Transfer from Projects			2.00
<b>Total</b>			<b>2.00</b>	<b>2.00</b>
<b>Total Adjusting Journal Entries</b>			<b>2,854,894.00</b>	<b>2,854,894.00</b>
<b>Total All Journal Entries</b>			<b>2,854,894.00</b>	<b>2,854,894.00</b>

